



प्रोजेक्ट्स एंड डेवलपमेंट इंडिया लिमिटेड
निगमित मानव संसाधन विभाग : नौएडा

General instructions for candidates shortlisted for interview

You are hereby advised to bring print-out of Registration cum Application form and call letter along with the following certificates / documents in ORIGINAL and also a set of photocopies of the same (self attested) for verification and for our record at the time of Interview, failing which you may not be interviewed and your candidature shall stand cancelled and accordingly no TA shall be payable to you.

1. Date of Birth Certificate (SSLC/SSC) as proof of age, Aadhaar Card and/or valid ID proof issued by Govt. Authorities.
2. Documents in support of your all Academic and Professional Qualification Certificates & Marks Sheets (Semester-wise/Yearly, whichever is applicable).
3. Certificate(s) in support of your Experience clearly mentioning the actual period served and latest payslip, as detailed in the Advertisement No. HR/71/25/01(Contract), and any other certificates/ testimonials you may desire to place before the interview committee.
4. Requisite SC/ST/OBC (NCL)/EWS/PWD/Ex. Servicemen certificate in the prescribed format issued by the competent authority, as detailed in the Advertisement No. HR/71/25/01(Contract). Please note that the candidates seeking benefits of Reservation under OBC (Non-Creamy layer) category **must** submit the certificate in appropriate format with heading "FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA" not older than 06 months (issued on or after **01.12.2024**). Candidates belonging to EWS category will have to produce certificate in the prescribed format as specified in the said Advertisement.
5. One recent Passport Photograph.
6. TA – Candidates attending Interview will be reimbursed TA will be reimbursed to & from journey by III AC (including Rajdhani) (by Rail fare) by the shortest route (within India), **only to the candidates duly shortlisted by HR/ Concerned Indenting Deptt. and appeared before the Interview Board**, subject to production of copy of the ticket. TA shall be transferred online in the bank account of only the shortlisted candidates, qualified to appear for interview. Hence candidates should ensure that they are meeting the qualifications & experience guidelines.
7. Candidates are allowed to answer the question asked by the Interview Board Members in HINDI also.
8. In case you are not eligible for interview, please ignore this letter. In case you are found to be ineligible at any stage, your candidature will be rejected / terminated.