

To,

Adv,

Patna

Sub: Engagement /Empanelment of Lawyer at Patna High Court.

Dear Sir,

PDIL is in process of engagement/empanelment of a Lawyer having minimum 10 years & above experiences of legal practice at Patna High Court for a period of two years, extendable on mutual consent basis.

In this regard, you are requested to provide your fee/ rate in enclosed format (copy enclosed). You are also requested to provide your CV with self attested photocopy of certificate & Bar Association Membership details by 16/12/2021.

For PDIL

Date:

M/s Projects & Development India Ltd,

A-14, Sector-1, Noida, U.P

Sub: Engagement /Empanelment of Lawyer at Patna High Court.

Dear Sir,

With reference to your letter no.-----, dated -----, I am pleased to provide my Fee(s)/Rates ,considering the terms indicated below, as follows :

1.0 : Fee/Rates :

SL No.	Particulars	Amount (Rs)
1.1	Fees of appearance on each effective date of hearing	
1.2	Fees of appearance on each Non-effective date of hearing	
1.3.	Fees for drafting of Writ Petition.(If required)	
1.4	Fees for drafting of Counter Affidavit, Supplementary affidavit/Rejoinder to Written Statement, Miscellaneous application & other pleadings – per item basis	
1.5	Fee for conference – per hour	
1.6	Legal Opinion in writing	

Note: The cost & expenses /Out of Pocket expenses such as Court fee, stamp fee/cost of Vakalatanama and other misc. expenses incurred shall be paid/reimbursed extra at actual on production of payment receipts in Original. Clerkage charges upto a maximum of 5% of the bill amount.

2.0 Terms &Condition:

2.1(i) Brief summary of the effective hearing with copy of order of the Hon'ble Court. will be sent immediately after the date of hearing. (ii) Fee and cost &expenses shall be submitted within 15 days from the date of receipt of Bill(s)and payment receipt of cost & expenses in original, as applicable.

2.2 TDS will be deducted as per applicable law.

2.3 Advocates in and around NCR if called for consultation at PDIL office shall be reimbursed actual conveyance charges subject to maximum of Rs 1,500/- .

Adv (name & Signature)