PDIL BHAWAN, SAMTA, SUBHANPURA, VADODARA-390 023, INDIA.
PHONE: EPBAX-2388418, 19, 20, 21, **TELEFAX** : 91(O265) 2388398, 99
E-MAIL:pdilwro@wro.pdilin.com

INVITATION TO BID (ITB)
(OPEN DOMESTIC TENDER)

Published in CPP e-Publishing Portal (Tender ID 2026_MCF_832502_1) & Hosted at PDIL Website	**ITB NO. : PVMM/ARCS/25-26/E-14/ 101285**	
	TYPE OF BID (For submission of bids please refer ITB Clause No.2.0 of Annexure-II)	**TWO BID SYSTEM**
	TYPE OF OPENING	**PUBLIC**
	BID ISSUE DATE	**16.03.2026**
	BID CLOSING DATE & TIME	**26.03.2026 (15.00 Hrs.)**
	UNPRICED TECHNO-COMMERCIAL BID OPENING DATE & TIME	**27.03.2026 (16.00 Hrs.)**
	PRICE BID OPENING DATE & TIME	**To be intimated later.**
	VENUE OF BID OPENING	**PDIL, Vadodara**
	EARNEST MONEY DEPOSIT (EMD)	**Not Applicable**
	CONTRACT PERIOD :	**01(One) Month w.e.f. date of award of Order.**

1.0 **PROJECTS & DEVELOPMENT INDIA LTD.,** a company registered under the Companies Act, 1956 having its registered offices at PDIL Bhavan, A-14, Sector-1, Noida-201 301, India (hereinafter referred to as PDIL or OWNER), a Govt. of India Undertaking under the administrative control of the Dept. Of Fertilizers, Ministry of Chemicals & Fertilizers. We, PDIL, Vadodara, Gujarat invites sealed bids in two parts under National Competitive Bidding from Domestic Bidders only, addressed to HOD (MM), for the under mentioned item subject to the 'Scope of Work' and 'Term & Conditions' enclosed herein.

SL.	DESCRIPTION OF JOBS/SERVICES	QUANTITY
1	**Maintenance Contract (MC)** of Transformer for Oil Filtration & Maintenance Testing of **VOLTAMP make TRANSFORMER (500KVA)** inclusive of all excluding taxes & duties, **the above maintenance to be completed within 01(One) Month w.e.f. the date of award of Order,** as per technical specifications Doc. No. PVEL-SOW-8000-3A, Rev.0 Dt.09.03.26 attached at Annexure-IV and Terms & Conditions mentioned at Annexure-IIIB & IIIC.	**01 NO** (500 KVA)

2.0 The following enclosed documents are the part of ITB.

1.0	**Pre Qualification Criteria (PQC)**	**ANNEXURE-I, Rev 0**	Sheet-1
2.0	**Instructions to Bidder- e Publish**	**ANNEXURE-II, Rev 0**	Sheets-1 to 4
3.0	**General Conditions of Contract (GCC)**	**ANNEXURE-IIIB, Rev 0**	Sheets-1 to 3
4.0	**Special Conditions of Contract (SCC)**	**ANNEXURE-IIIC, Rev 0**	Sheets-1 to 1
5.0	**Technical Enquiry Specifications** **Doc.No.PVEL-SOW-8001-3A,Rev.0 Dt.09.03.26**	**ANNEXURE-IV, Rev.0**	Sheet-4
6.0	**Price Schedule** (Submit Separately- in **PRICE BID ENVELOPE**)	**ANNEXURE-V, Rev.0**	Sheet-1
7.0	**Agreed Commercial Terms & Conditions (ACTC)**	**ANNEXURE-VI, Rev.0**	Sheet-1
8.0	**Declaration by Bidder**	**ANNEXURE-VII, Rev.0**	Sheet-1
9.0	**RTGS/NEFT Format For E-Payment**	**ANNEXURE-VIII, Rev.0**	Sheet-1
10.0	**Details Of Contractor / Company**	**ANNEXURE-IX, Rev.0**	Sheet-1
11.0	~~**Declaration by Bidder regarding Local Content**~~ **Not Attached**	~~**ANNEXURE-X, Rev.0**~~	**Not Attached**

for and on behalf of
PROJECTS & DEVELOPMENT INDIA LIMITED

Krishan Swaroop
Manager (MM)

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Please refer the below

A. Pre-Qualification Criteria (PQC):

1.0 The bidder should have minimum experience of testing & maintenance of transformers during the last five (05) years preferably in PSUs/corporate sector / Banks / Govt Offices / Institutions / offices, as on date on the issue if Notice Inviting Tender (NIT).

Documents Required: Bidder must enclose copy of above Work Order/Annual Rate Contract, in support of above.

2.0 Service provider must have their establishment in Gujarat for proper coordination

Documents Required: They are required to submit any government document issued in their name, as proof of their office address in Gujarat.

3.0 Bidder must have valid Electrical Contractor's License. The License Copy Should be Submitted.

Documents Required: hey are required to submit Electrical Contractor License Issued by Competent Authority.

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1.0 A bidder who meets the Pre-Qualification Criteria as per ITB and intents to quote against this ITB may A bidder who meets the Pre-Qualification Criteria as per ITB and intents to quote against this ITB may download the bidding document from PDIL **website** ***http://pdilin.com*** OR Central Public Procurement Portal ***https://***eprocure***.gov.in/cppp*** and submit the Bid complete in all respects as per terms & conditions of contract on or before the bid closing date and time.

2.0 Submission of Bids:

Bidders are required to submit their bids under three (03) envelopes as below:

Envelope (A)

i. ~~Earnest Money Deposit (EMD) as per Cl. 6.0 below~~. **(Not Applicable for this Tender).**

~~OR~~

~~A copy of valid Registration Certificate, in case of NSIC/MSE registered Companies~~. **(Not Applicable for this Tender).**

ii. Format of Bank Details (RTGS) for on line payment, all the details duly filled in Annexure-VIII.

Envelope (B): Un-priced Technical and Commercial Bid along with the following documents (photocopies) shall be in this envelope:

i. Documents in support of 'Pre-Qualification Criteria for Bidders" indicated in Annexure-I of ITB as per the requirement.

ii. Complete ITB documents duly signed & stamped in each page with "Deviations"/"Exception" sheet (if any) and all Annexures duly filled in.

iii. **Price Confirmation Copy** - A copy of Priced offer **keeping price blank** (hiding the price) and **in place indicating "Quoted" or "√ ",** as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties, shall be submitted

iv. Copy of Check List / ACTC enclosed duly filled by the bidder making all the points clear and not leaving any voids.

v. Photo copy of PAN card.

vi. A Copy of valid GST registration certificate

vii. Any other document as per the requirement specified in the ITB.

Envelope (C): Price Bid

Price Schedule as per Annexure-V with quoted rates in Rs. and Taxes & Duties, as applicable, signed and stamped.

All the above envelopes should be super scribed with respective Envelope no., **ITB No**. and **closing date of the bid**.

All three (03) envelopes should be sealed and placed in a fourth envelop which should also be superscribed with our ITB No. and closing date of the bid and addressed to the under mentioned :

Manager/HOD(MM),
Projects & Development India Limited,
PDIL Bhawan, Samta, Subhanpura,
Vadodara-390023, Gujarat, India,
Email : kswaroop@wro.pdilin.com

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3.0 Opening of Bids

Bid opening will be Public. Envelope A and B only will be opened on Technical Bid Opening Date. Price Bids (Envelope C) of only those bidders will be opened which will be considered technically and commercially acceptable.

4.0 Evaluation of Bids

Bids shall be evaluated for Pre-Qualification Criteria (PQC) first and Techno-Commercial Bid Evaluation shall be carried out, only for those Bids which shall meet the Pre-Qualification Criteria (PQC).

Bids shall be scrutinized on Techno-Commercial parameters. Bids having unacceptable deviation may be rejected at this stage. However, clarifications shall be sought from bidder for any shortcoming found in their Bid at this stage.

The PRICE BID shall be opened only of those bidders who will be technically and commercially suitable.

5.0 Price Evaluation Criteria

5.1 Price Evaluation of Bids shall be done considering the quoted prices by the bidder in the Price Schedule/Schedule of rates i. e Annexure-V along with taxes and duties, on overall lowest bidder considering the Input TAX Credit (ITC) benefit, wherever applicable to PDIL.

5.2 In case of any discrepancy, unit rate shall prevail for calculation to arrive at the total price.

In case a bidder does not fill up any amount and leaves it blank or writing 'N/A' or put '-' against any item of Price Schedule, it shall be deemed that cost of such item (s) is included in other item by the bidder elsewhere in the quoted price.

Incomplete Price Schedule may result into rejection of bid.

5.3 **PUBLIC PROCUREMENT POLICY FOR MICRO & SMALL ENTERPRISES (MSEs)**: Benefits shall be extended to bidder under the Policy as per guideline issued by Ministry of MSME's Order dt.23.03.2012 issued vide Gazette Notification no.503 dt.26.03.2012 and related subsequent circulars for Public Procurement Policy for Micro & Small Enterprises (PPP for MSE), shall be applicable subject to submission of copy of valid/active Udyog Aadhaar Memorandum / Registration Certificate.

5.4 **PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) ORDER 2017**: Benefits shall be extended to bidder under the Policy as per guideline issued by DIPP's Order No.P-45021/2/2017-B-E-11 dt.15.06.2017 and Revision Order No.P-45021/2/2017-PP (BE-II) dt.28.05.2018 and related subsequent circulars for Public Procurement Preference to Make in India (PPP to MII), shall be applicable. **Minimum Local Content shall be 50% for this tender.** The bidder shall provide a declaration in the attached Format (Anneuxre-X) that the item offered meets the minimum local content as specified in tender and shall give details of the location(s) at which the local value addition is made. *In case the total quoted price (excluding GST) is up to Rs.10 crore the bidder is required to provide self-certification and In case the total quoted price (excluding GST) is more than Rs.10 crore, the bidder is required to provide a certificate from the statutory auditor or cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of bidder other than companies)* ***(This tender is invited from Domestic bidders only considering the above MII-Order-2017).***

5.5 In case a bidder is eligible for seeking benefit under the Policy of PPP to MII-Order-2017 as well as PPP for MSE-Order-2012, then the bidder should categorically seek benefits against one of the two only i.e. either PPP to MII-Order-2017 OR PPP for MSE-Order-2012 policy. The option once exercised cannot be modified subsequently.

5.6 In case of participation of MSEs Vendor and Make in India (local content) Vendor against the same tender, MSE Vendor will be given preference to match with L-1 bidder as per Public Procurement Policy and accordingly allocation/award of order will be made.

5.7 PART/SPLIT ORDER is "Not Applicable", hence, Evaluation shall be carried out on Overall basis and Ministry of MSME's Office Memorandum F.No.22 (1)2012-MA, dtd.24.10.2016 under Sl.21 of FAQ with reference to MSEs Order 2012 shall be considered, where the bidder fulfilling the requirement of MSEs Order 2012.

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5.8 Please note that benefits against clause no.5.3 above with reference to MSEs Order 2012, shall be applicable as per Ministry of MSME's Office Memorandum F.No.22 (1)2012-MA, dtd.24- October-2016 under Sl.18 of FAQ.

5.9 It may be noted that Government of India has implemented Trade Receivable Discounting System (TReDS) to address challenges faced by MSMEs in delayed payments (after receipt/acceptance of Material/Services) from Government buyers leading to shortfall of Working Capital.

TReDS is an online electronic institutional mechanism for facilitating the financing of trade receivables of MSMEs through multiple financiers.

PDIL is already registered on the below mentioned TReDS platform:

M/s Receivable Exchange of India (RXIL), Mumbai¬

MSME Bidders are requested to register on the TReDS platform. The MSME vendors can avail the TReDS facility, if they want to.

6.0 Earnest Money Deposit (EMD) (Not Applicable for this tender)

~~Earnest money deposit **Rs. /- (Rupees Only)** shall be submitted by way of Demand Draft/ Banker's Cheque only drawn on any Scheduled/Nationalized Bank in favour of 'Projects & Development India Ltd.' Payable at Vadodara **Quotation/Bid without EMD may not be considered.** However, NSIC/MSEs registered Companies are exempted from submission of EMD provided a valid Certificate in this regard is submitted.~~

~~6.1 EMD shall be refunded:~~

- ~~To the unsuccessful bidders after acceptance of order by the successful bidder(s).~~
- ~~To the successful bidder(s) after deposition of Security money/ confirmation by the Bank for the Security cum Performance Guarantee submitted by bidder.~~
- ~~No interest shall be payable on EMD.~~

~~6.2 EMD may be forfeited without prejudice to any other right or remedy of PDIL including but not limited to following circumstances:~~

~~a) If a bidder withdraws his bid during the period of bid validity specified by the bidder~~

~~OR~~

~~b) In the case of successful bidder, if the bidder fails to accept the order~~

~~OR~~

~~c) If a bidder is found to have furnished Mis-representation or wrongful declaration/ presentation of qualifying data and other facts in their Bid~~

7.0 Validity of Bids

Prices quoted should remain valid for our acceptance for a minimum **period of 90 days from the date of opening of technical bids.** PDIL will not allow any revision in prices within validity period after sealed tender are opened.

8.0 If at any later date, it is found that documents, information and data submitted by the Bidder in the Bid, and based on which the Bidder has been considered eligible or successful or has been awarded the Contract is incorrect or false to the extent that had the correct or true information been made available to the OWNER at the time of Bid evaluation, the bid would have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified or, as the case may be, the contract awarded based on such incorrect or false information shall be cancelled and the EMD/PBG/Security Deposit shall be liable to be forfeited.

9.0 Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact PDIL before submission of bid if they have any query on it. Once the bid is submitted, PDIL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.

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10.0 Bids shall be typed or written in indelible ink and must be free from corrections / erasing / overwriting etc. Any changes made must be authenticated with initial by the Bidder.

11.0 Bid shall be ideally in conformity to the Scope of supply/work along with all Terms & conditions, stipulated in the ENQUIRY. PDIL shall appreciate to receive a Bid having no deviation. However, under unavoidable circumstance, a Bidder may submit Deviations in a separate sheet, which PDIL at its own liberty may accept or reject. Deviations found elsewhere inside the Bid document shall not be considered. Deviations including condition(s), if any, found in the Price bid shall liable for rejection of a Bid in totality.

12.0 PDIL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. All bids in which any of the prescribed conditions are to be fulfilled or are incomplete in any respect are liable to be rejected. PDIL is at liberty to take any of the following actions in case of this ITB:

a) to cancel the tender without reference to the bidders.
b) to postpone the due date and time.

13.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though Project & development of India Limited may withdraw the enquiry/tender or reject all bids.

14.0 **SITE VISIT:** **If needed,** Bidder may visit the site before quoting their rates. For site visit and any clarifications please contact to: Smt Vandana Parashar, Addl CE & HOD (Electrical), Projects & Development India Limited, Vadodara. Phone: 0265-2388418-21 (Extn:350) FAX: 0265-2388398/99, Email: vparashar@pdil.co.in.

15.0 Bids submitted thro' FAX and e-mail will not be accepted. No request from any bidder to PDIL to collect the bid from airlines, cargo agents etc. shall be entertained by PDIL.

16.0 PDIL reserves the rights to assess bidder's capability and capacity to perform the contract.

17.0 **Bids must be submitted on or before the closing date and time physically in the bid box at the office of Manager(MM),**
Projects & Development India Limited,
PDIL Bhawan, Samta, Subhanpura,
Vadodara-390023, Gujarat, India,

OR by **registered post/courier** on the above address so as to reach well in advance of the closing date and time. Offers received late are liable for rejection & no complaint shall be entertained in this regard for any reason whatsoever including postal/courier delay.

18.0 To know more about PDIL, please visit our website http://www.pdilin.com

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1.0 Scope of Contract

The Scope of Contract/ Purchase Order (P.O), shall be as per 'Technical Specification' and/or 'Price Schedule', attached to the ITB, unless & otherwise it is modified, at subsequent stage of bidding.

2.0 Firm Price

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty.

Bid with variable price will not be accepted.

3.0 Price Basis : Duly executed at location specified elsewhere in this ITB.

4.0 Taxes and duties (To be read in conjunction with SCC)

4.1 Rate of **Goods & Service Tax (GST)**, should be indicated in the 'Price Schedule' and which shall be paid as extra.

4.2 Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per P.O, shall be paid at actual on production of documentary evidence.

4.2.1 In case of delay in execution, if there is any increase in the rate of tax & duty and/or there is imposition of any new tax/ duty by statutory authorities, PDIL shall restrict the payment of taxes & duties, as prevalent on the scheduled delivery/ completion period only, as mentioned in the P.O and amendment(s) there to.

4.2.2 If there is any decrease in applicable rate of taxes & duties &/or there is any withdrawal of any tax & duty by statutory authorities, during the completion period including extended/amended period of P.O, shall accrue to PDIL's a/c.

4.3 The Contractor has to submit / furnish all necessary documents / information to enable PDIL claim Input Tax Credit in respect of GST.

4.4 ~~PDIL shall not issue any form other than Form 38 i.e. Road Permit, if required, on written request by the Contractor.~~

5.0 Effective date of Contract/ P.O: Shall be ~~the date of issuance of LOI/ P.O/~~**~~tentatively~~ the date of award of order.**

6.0 Completion Period/ Time Schedule

6.1 ~~Mobilization Period: …days from the date of intimation by PDIL~~.

Completion Period: **01 (One)** ~~days/ weeks/~~ month from the date of handing over site **PO/LOI whichever is earlier.**

~~6.2 **For Annual Maintenance Contract (AMC)/ Annual Rate Contract (ARC)**~~

~~The Contract shall be valid for a period of **_____() Years w.e.f. date of awards of Order** from the Effective date. This period can be further extended on mutual agreement.~~

7.0 Payment Terms

100% Payment shall be released, within 30 days after completion of job/work as per *milestone defined*, elsewhere in the ITB, on the invoice, duly certified by Engineer In Charge of PDIL.

~~7.1 **Payment For AMC/ ARC:**~~

~~100% **quarterly monthly** payment shall be released within 30 days of submission of invoice duly certified by Engineer In Charge of PDIL. The **quarterly monthly** bills shall be submitted by the contractor with all necessary documents to the Engineer In Charge/Operator of the Contract.~~

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The above payments shall be released subject to submission of Security cum Performance Guarantee/ Security Deposit**, if applicable,** as mentioned herein below, failing which the same amount shall be deducted from the Contractor's Bill(s)

All payments will be made by account payee cheque or direct transfer in bank account through RTGS.

7.2 Tax deduction at source

Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.

7.3 As per Ministry of Finance (Department of Revenue) Circular No.65/39/2018-DDO, dtd.14.09.2018, **TDS @2% under GST,** shall be deducted from Contractor's bills for the **Order Value 2.5 Lacs or More** and a certificate towards this deduction shall also be issued to the Contractor.

8.0 Security Deposit (To be read in conjunction with SCC Clause 8.0)

Security Deposit shall be applicable for P.O value more than Rs.2.00 lac.

8.1 ~~Security cum Performance Guarantee/ Security Deposit for an amount equivalent to 10% of P.O value shall be submitted within 15 days of issuance of P.O, in the form of Demand Draft (DD)/Banker's Cheque. The same shall be valid to cover completion period.~~

~~Bank Guarantee (BG) for Security Deposit shall be entertained for value ≥ Rs 1.00 lac. PBG shall be valid to cover completion period plus three (03) months claim period thereafter. PBG shall be issued by any Scheduled Commercial Bank. Format of PBG is enclosed herewith at Annexure-X.~~

~~In the absence of submission of Security Deposit, the equivalent amount after adjustment of EMD amt., if any, shall be adjusted from the bills.~~

8.2 **In case of ARC, Earnest Money deposit (EMD) shall be retained as Security Deposit for faithful performance of contract.**

8.3 No interest shall be payable on Security Deposit.

8.4 PDIL Vadodara, however, reserves the right to encash/ forfeit the Security Deposit, if the Contractor fails to execute the Contract and/or abide by all the terms and conditions of the P.O.

8.5 Security deposit shall be refunded after 30 days of completion of Contract on the certification of Engineer In Charge for due fulfilment of the contractual obligations and after adjusting the-expenditure incurred by the Owner, if any, on account of any failure on the part of the contractor.

9.0 Price reduction clause

In the event of delay in completion beyond contractual completion period, price reduction @0.5% per week or part thereof subject to maximum 5% of total P.O value shall be recovered from Contractor's bill(s).

10.0 Insurance

Necessary insurance(s) to cover accident risk for his employees loss of life, material etc. to crew or the third party to be arranged by Contractor at his cost.

11.0 Statutory obligation and Safety Rules (For AMC/ ARC)

The Contractor will have to follow all safety rules and measures during contract period and will be fully responsible for implementing rules, obligations and statutory provisions of government and all the consequences in the event of any eventuality.

The Contractor shall be responsible to observe and comply with all statutory requirement including contract labour act 1970, minimum wage act – 1948 and EPF act 1952 etc. including all amendments thereof in vague both of central and state government. PDIL shall be kept indemnified against any action brought against it or any violation / non –compliance of any act /acts, all expenses for compliance of above acts and regulations shall be borne by the contractor.

The Contractor shall comply with at his cost all safety norms such as Fire and Safety regulation act as applicable at site.

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The Contractor shall be responsible for all risk involved in respect of their personnel and material at site and arrange proper insurance coverage at his cost.

Personnel deployed should be medically fit to work should posses good conduct and should have no past criminal record and shall maintain high standard discipline, decency and decorum. PDIL reserves the right at its sole discretion to ask for replacement of any person employed by the contractor.

12.0 Termination

In the event of unsatisfactory performance, PDIL reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

13.0 Force Majeure

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

14.0 Arbitration

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.
However, wherever applicable, in case of settlement of commercial disputes between PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises(DPEs) as per the following Clause:

"In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator".

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by PDIL to desist from working in this behalf.

15.0 Jurisdiction

The P.O shall be deemed to have been entered into at Noida/Vadodara/Sindri, for PDIL's different Unit, as the case may be and all cases of action in relation to the P.O shall, therefore, be deemed to have been assigned within its jurisdiction for respective Unit/location.

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1.0 **SCOPE OF JOB** : As per **Scope of Job enclosed with this ITB as Annexure-IV** (Doc. No. PVEL-SOW-8001-3A, Rev.0, dtd.09.03.2026).

1.1 The quoted rates shall be inclusive of cost of labour, accessories & spares, maintenance charges and all taxes & duties **except GST**.

2.0 **PART ORDER/SPLIT ORDER:** Part Order / Split Order is **NOT APPLICABLE** for this tender, hence, evaluation shall be carried out on overall basis.

3.0 **DISCREPANCIES IN QUOTED PRICES/ OTHER ISSUES:** The prices must be written both in figures and words. Unit prices shall be considered correct in the event of any discrepancy with regard to total price. In the event of difference, prices written in words shall be valid & binding. If the bidder has submitted prices in the price schedule & also on their own letter head/format, the prices written in the Price Schedule shall be considered valid & binding, in case of any discrepancy. In case of submitted Price Bid does not contain Bidder's name/Official Seal, Unsigned shall be considered incomplete with reference to requirement of ITB clause 2.0- Envelope(c)-Price Bid of Anx.-II (Instruction to Bidder), may lead rejection of submitted Price Bid.

3.1 In case Price bid is submitted by Bidder copying the price schedule format and missed out/changed any text which conflicts to PDIL's prescribed format, PDIL reserve the right to consider the bidder's submitted Prices ONLY for the text details indicated in the Price Schedule (Annexure-V) with reference to the confirmation against Unpriced Schedule.

3.2 Besides, the PDIL's standard procurement procedure shall prevail on any other issues.

4.0 **PRICE BASIS** : The bidder shall quote **Lumpsum Prices strictly as per Price Schedule-Annexure-V** The quoted Prices shall be **Duly executed the Service** at PDIL'S Office Vadodara basis **inclusive** of all charges/expenses etc., but **excluding GST**.

4.1 **FIRM PRICE: The quoted prices shall remain FIRM during the period of contract**. **NO VARIATION SHALL BE PAID ON ANY ACCOUNT.**

5.0 **Goods & Service Tax (GST):** **GST** shall be paid **EXTRA as applicable as per GST Rule** against **GST Registration Number** Only. **Bidder shall clearly indicate the present applicable rate of GST in Percentage (%) and enclose copy of GST registration certificate alongwith unpriced offer.**

5.1 **In case, PDIL is eligible to avail Input TAX Credit (ITC) against payment of GST**, the credit amount will be considered while evaluating the price to arrive at the net landed cost. **TDS@2% under GST** wherever applicable with reference to GCC clause 7.3 shall be deducted from bill.

5.2 Imposition of any new taxes & duties and changes in quoted taxes & duties after issuance of LOI/PO by statutory authorities during contractual period shall be considered on production of documentary evidence.

6.0 **TENURE OF JOB:** **01 (One) Month, w.e.f. date of award of order.**.

7.0 **PAYMENT TERMS** : 100% Payment shall be released, within 30 days after completion of job/work as per milestone defined, elsewhere in the ITB, on the invoice, duly certified by Engineer In Charge of PDIL.

Invoice shall be in the name of "Projects & Development India Ltd, Vadodara" and shall be submitted by the contractor to Contact Person of PDIL on monthly basis for certification of the services rendered during the preceding month and forward for payment purposes Finance dept,

7.1 The mode of Payment to Supplier/Contractor in PDIL is generally E-Payment through RTGS/NEFT. To facilitate the same, Successful Bidder to fill up the required details in the format for E-Payment through RTGS/NEFT (Refer Annexure-VIII) and submit the same alongwith EMD in Envelope-A.

7.2 If you are eligible / entitled for any privilege/benefit under any statutory body/act/law like MSMED Act 2006 for MICRO/SMALL/MEDIUM Scale Company etc, please submit the valid documentary evidence.

8.0 **PERFORMANCE SECURITY DEPOSIT**: As per **clause 8.0 of GCC**(Annexure-IIIB).

9.0 **CONTACT PERSON/ENGINEER-INCHARGE for OPERATION OF ORDER/CONTRACT:** This order/contract shall be operated by contact person of PDIL **Smt. Vandana Parashar, Addl.CE&HOD(Electrical) PDIL,Vadodara, (Email: vparashar@wro.pdilin.com or her authorized representative.**

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Annexure- IV

TITLE

SCOPE OF WORK FOR ROUTINE TESTING AND OIL FILTRATION OF THE TRANSFORMER INSTALLED AT PDIL BHAVAN, VADODARA

OWNER

PROJECTS AND DEVELOPMENT INDIA LTD.

PREPARED BY

M/S PROJECTS & DEVELOPMENT INDIA LIMITED, VADODARA

0	09.03.2026	09.03.2026	ISSUED FOR ENQUIRY	AKS	AKS	VP
REV	REV DATE	EFF DATE	PURPOSE	PREPD	REVWD	APPD

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GENERAL GUIDELINES TO THE BIDDER

1. The tender is for Routine Testing & Oil Filtration of the Transformer installed at PDIL Vadodara office. The details have been provided in the Scope of work.

2. The bidder should have Electrical Contractor's License. The bidder should submit Electrical Contractor's License issued by competent authority.

3. The bidder must have executed similar kind of work and shall submit documentary evidence for the same.

4. All the manpower & materials required for satisfactory completion of the job has to be arranged/ provided by the bidder. PDIL will not provide any manpower or material for execution of the job.

5. In order to assess the quantum of job to be executed and to familiarize with the existing facilities, the bidder may visit PDIL Bhawan, Vadodara before submission of the bid. It shall be assumed that the bidder is fully aware and having good understanding of the scope of work related to the site. Once the bid is submitted, no request in this regard shall be accepted.

6. The bidder shall ensure that the work is done as per the instruction of engineer in charge keeping in view of all the Rules/ Regulations/ Norms etc. Bidder shall ensure the safety of the workers/ supervisors engaged in the said work and the bidder shall be sole responsible of any mishappening during execution of the work.

7. The bidder will have to do the job on Sundays & Holidays. No extra payment shall be made on this account.

8. Bidder shall depute their authorized skilled personnel for the subject job.

9. The bidder shall ensure that all the workers shall use PPE & other necessary safety items suitable for the job being executed.

10. Other terms & conditions shall be as per ITB.

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1. This document is intended to give an overview of the scope of the work. The intending bidder should inspect the site at his own expense and make themselves familiar with exact scope and criteria of supply. Non-familiarity of the site requirements will not be a reason either for extra claim or for not completing the job in conformity with the requirements.
2. Following is the technical details of the Transformer whose testing & oil filtration is planned:
   500KVA, 11/0.400 kV, Dyn11, ONAN
   Year of Mfg.: 2009
   Make: Voltamp Transformers Ltd., Vadodara
   Quantity: 1nos.
3. On site Transformer Oil Filtration at the premises of PDIL Vadodara, as per relevant IS standards & procedures to remove water from the oil, acids, alcohols, dissolved gases and other contaminants from the oil.

4. The scope of work shall include:

   a) Filtration of transformer oil using a vacuum filtration machine to improve the insulation strength of oil.
   b) Testing and issuing Breakdown Voltage (BDV) reports after filtration, with a target BDV of minimum 60kV (2.5mm gap).
   c) Topping up of transformer conservator tank with filtered oil, ensuring proper level and breather functionality. Additional oil (as per IS 335), if required for maintaining the required oil level should be filled.
   d) Following Routine Tests to be conducted on the transformer as per IS 2026/ IS 1180:
      i) Turns Ratio Test
      ii) Insulation Resistance Test
      iii) Polarization Index Test
      iv) Magnetic Core Balance Test
      v) Tightness check of HT/ LT Bushing Connection
      vi) Verification of Protection System (OTI & Buccholz Relay)
      vii) General Cleaning of the Transformer
      viii) Replacement of Silica Gel & Breather

   e) Oil testing to be conducted in NABL approved laboratory. Following tests to be conducted on the transformer oil as per IS 1866/ other relevant IS:
      i) Appearance
      ii) BDV Test
      iii) Flash Point
      iv) Moisture Content
      v) Dielectric Dissipation Factor @ 90°C

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5. The bidder shall be responsible for testing, oil filtration and successful charging/ energization of the transformer. After energization, the transformer shall be kept under observation for a minimum period of 48 hours. During this period, there shall not be any abnormal noise, oil leakage and abnormal rise in temperature.
   The work shall be considered successfully completed only after satisfactory operation during this observation period.
6. The instruments used for testing should be calibrated. Calibration reports to be submitted.
7. Final acceptance shall be subject to achieving the required BDV levels and submission of test reports.
8. Alternative power supply is not available at the site. Hence, the bidder should arrange his own DG Set for carrying out the subject job.
9. The bidder should arrange his own oil filtration machine, DG Set, oil test kit, tools & tackles, required manpower for carrying out the job at site.
10. All works shall conform to applicable IS standards and shall be carried out under the supervision and as per the instructions of the Engineer-in-Charge.

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पी डी आई एल PDIL	PRICE SCHEDULE ANNEXURE-V	PVMM/ARCS/25-26/E-14/ 101285/ANX-V	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

Name of Bidder_____ **Offer No.**_____

Sl. No.	Description of Services	Quantity	LUMPSUM CHARGES for Maintenance Service of Transformer, as per Scope of Work
[1]	[2]	[3]	[4]
1	**Maintenance Contract (MC)** of Transformer for Oil Filtration & Maintenance Testing of **VOLTAMP make TRANSFORMER (500KVA)** inclusive of all excluding taxes & duties, **the above maintenance to be completed within 01(One) Month w.e.f. the date of award of Order,** as per technical specifications Doc. No. PVEL-SOW-8000-3A, Rev.0 Dt.09.03.26 attached at Annexure-IV and Terms & Conditions mentioned at Annexure-IIIB & IIIC.	**01 NO** (500 KVA)	**In Figure** (₹) _____ *For Complete Scope of Work* **In Words (Rupees)** _____ *For Complete Scope of Work*

NOTES/CONFIRMATIONS:

1) The above quoted prices are inclusive of cost of labour, accessories & spares, maintenance charges and all taxes & duties **except GST.** Bidder shall indicate present applicable GST % in Unpriced and Priced Schedule against **ITB NO. PVMM/ARCS/25-26/E-14/ 101285.**
2) GST Extra as applicable, **Presently Extra @ _____%**
3) We confirm that quoted Prices **shall remain FIRM** during the tenure of contract**.**
4) We confirm acceptance of all terms & conditions as per ITB.
5) We confirm that the Clause 3.0 & 3.1 of SCC also taken care during submission of above Price Bid.

Date :_____ **AUTHORISED SIGNATORY WITH OFFICIAL SEAL**

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पी डी आई एल PDIL	**AGREED COMMERCIAL TERMS & CONDTIONS (ACTC) ANNEXURE-VI**	PVMM/ARCS/25-26/E-14/ 101285/ANX-VI	0
		DOCUMENT NO	REV
		SHEET 1 OF 1	

This ACTC should be duly filled and to be Submitted/uploaded, as applicable alongwith unpriced offer:

SL. NO.	DESCRIPTION	BIDDER'S CONFIRMATION / ACCEPTANCE
1.0	**BIDDER'S NAME & ADDRESS** with Telephone & FAX no., Name of Contact Person, Email ID	
1.1	**BIDDER'S OFFER NO. & DATE**	
2.0	**Confirm Submission of Earnest Money Deposit OR MSME/NSIC document as per Clause 2.0 of Annexure-II of ITB.**	**NOT APPLICABLE**
3.0	**Confirm submitted all the relevant documents as per requirement of Annexure-I, in respect of PQC.**	
4.0	**Confirm submitted Price Confirmation Copy (Unpriced Schedule) -** A copy of Priced offer(Annexure-V), keeping price blank (hiding the price) and in place indicating "Quoted" or "√ ", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties along with un-priced techno commercial bid.	
5.0	Confirm acceptance of **TECHNICAL ENQUIRY SPECIFICATIONS/ SCOPE OF WORK & Terms & Conditions as per Annexure-IV,** of ITB.	
6.0	Confirm acceptance of **Commercial Terms & Conditions of ITB as per GCC (ANNEXURE-IIIB) and SCC (Annexure-IIIC).**	
7.0	**COFIRMATION OF FOLLOWING TERMS AND CONDITIONS:**	**==========**
7.1	**Confirm PRICE BASIS –** The QUOTED **Prices are** based on **duly executed the services as per ITB** and shall be **FIRM** and **inclusive of all charges except GST.**	
7.2	**GST shall be Extra as Applicable as per law. Indicate Present applicable rate in percentage (%)**	**Extra: SGST@__% + CGST@ __%** **OR IGST Extra @ ____%**
7.2.1	PDIL shall avail **Input Credit against payment of GST and** The amount of input credit to PDIL will be considered while evaluating the price **for which necessary documents shall be provided by the bidder to enable PDIL to avail the credit. Further, TDS@2% under GST shall be applicable. Please Confirm.**	
7.2.2	**Indicate GST REGISTRATION No.** ***(Enclose copy of Certificate)***	
7.2.3	In Case GST is not applicable, **Confirm that you are not coming under the purview of GST Registration.**	
7.2.4	Indicate **HSN/SAC Code**	
7.3	Confirm acceptance of **PAYMENT TERMS** AS PER ITB.	
7.4	**Indicate PAN Card No.** ***(Enclose copy)***	
7.4.1	**In Case submitted PAN card is in Individual name, Please Confirm that the person whose name is indicated on PAN card is "SOLE PROPRIETOR"** of the company and note that income from the subject contract shall be under the indicated PAN No.	
7.5	**Confirm Acceptance of Tenure of Job as per ITB.**	
7.6	**Confirm Acceptance of Price Reduction as per ITB.**	**NOT APPLICABLE**
7.7	Confirm **PERFORMANCE SECURITY** AS PER ITB	
7.8	Confirm acceptance of **VALIDITY of Offer** (**90 Days from technical Bid opening date**)	
7.9	Confirm **acceptance of Split Order** with regard to compliance of PPP for MSE-Order-2012 and PPP to MII-Order-2017.	**NOT APPLICABLE**
7.10	~~**In case you are** MSE (as per PPP for MSE-Order-2012) as well as Local supplier (as per PPP to MII-Order-2017). **Indicate your choice (√) for availing benefits of purchase preference under any one of the policies. The option once exercised cannot be modified subsequently.**~~	~~☐ **PPP for MSE-Order-2012**~~ ~~☐ **PPP to MII-Order-2017**~~
7.11	CONFIRM THAT The invitation to Bid together with all its attachments thereto shall be considered **to be read, understood and accepted by the Bidder while submitted their offer.**	
7.12	It is confirmed that **in case any of the TERMS & CONDITIONS mentioned in this Summary are at variance** with those indicated anywhere else in our offer, **the conditions indicated in this summary shall prevail.**	

DATE : **AUTHORISED SIGNATORY OF THE BIDDER with Official Seal**

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(To be submitted on Bidder's Letterhead as per below performa)

DECLARATION

To,

Projects & Development India Ltd.,

Vadodara-390023

Subject : ITB No. _____ Dt. _____

Sir,

We hereby declare that M/s _____ is neither put on holiday nor Black-Listed by any Government/PSU/Private Firm or Financial Institution.

Signature:

Name:

Designation:

Seal of the Bidder:

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Date:

To,

Projects & Development India Ltd.
PDIL, Bhawan, Samta, Subhanpura,
Vadodara-390 023.
Gujarat.

Dear Sir,

With reference to your letter/E-mail, we hereby agree to accept the payment of our bills through "EFT/RTGS/Internet". The bank account details are as given below:

1	Beneficiary's Name	
2	Name of the Bank (to which payment should be sent)	
3	Branch name	
4	Address of the Branch	
5	STD Code No. and Telephone no. of Branch	
6	Branch Code	
7	9 digit code no. of Bank & Branch as appearing on the MICR cheque (copy of cancelled cheque must be enclosed.)	
8	Bank account number (As appearing on the cheque book)	
9	Account type (SB/CA/CC)	
10	Branch IFSC Code (Applicable only for RTGS payments)	
11	Copy of blank cancelled cheque or photocopy of a cheque for verifying the accuracy of the 9digit code number to be enclosed.	

A blank cancelled cheque leaf relating to the above bank account is enclosed for verifying the accuracy of the bank account details.

I hereby declare that the particulars given above are correct and complete.

(Signature of Account Holder)
Seal of the Vendor

Encl : Cancelled Cheque No.

**** We hereby confirm that the above bank account details of beneficiary are correct in all respects and the account of Beneficiary (PDIL vendor) is maintained at our bank branch .

(Name of Bank & Branch)
Authorized Signatory

**** Verification required only in case vendors name is not printed/appearing on the cancelled cheque leaf being submitted to PDIL office.

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पी डी आई एल PDIL	DETAILS OF CONTRACTOR / COMPANY (for updating Award of Contract at CPP Portal (e-publishing)) ANNEXURE – IX	PVMM/ARCS/25-26/E-14/ 101285/ANX-IX	0
		DOCUMENT NO	REV
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In Case of Order, the contractor shall provide the below information for updating Award of Contract at CPP Portal (e-publishing), without fail.

SI	PARTICULARS	BIDDER'S COMMENTS
1.0	CONTRACTOR'S/COMPANY NAME	
2.0	CONTACT PERSON	
3.0	CONTACT PERSON'S DATE OF BIRTH	
4.0	COMPANY's REGISTRATION NO.	
5.0	COMPANY's REGISTERED ADDRESS	
6.0	COMPANY'S ESTABLISHMENT YEAR	
7.0	COMPANY'S NATURE OF BUSINESS With regard to Tendered Item	☐ MANUFACTURER
		☐ SERVICE PROVIDER
		☐ TRADER
8.0	COMPANY'S LEGAL STATUS (TICK √ appropriate option)	☐ LIMITED
		☐ UNDERTAKING
		☐ JOINT VENTURE
		☐ PARTNERSHIP
		☐ OTHERS
9.0	COMPANY CATEGORY (TICK √ appropriate option)	☐ MICRO
		☐ SMALL
		☐ MEDIUM
		☐ ANCILLARY UNIT
		☐ PROJECT AFFECTED PERSON OF THIS COMPANY
		☐ SSI
		☐ OTHERS
10.0	With reference to GOI Gazette Notification No.503 dt.26.03.12, **Please confirm whether you are MICRO & SMALL Enterprises (MSEs) registered under MSMED Act 2006 and submit documentary evidence in this respect**.	
11.0	Further to Above, If you are MICRO & SMALL Enterprises (MSEs) registered under MSMED Act 2006 and **OWNED BY SC/ST ENTREPRENEURS**, **please confirm and submit documentary evidence issued by government authority in this respect**.	
12.0	In addition to the above, with reference to GOI Gazette Notification No.5670(E) dt.09.11.18, If you **OWNED BY OWMEN ENTREPRENEURS** registered under MSMED Act., **please confirm and submit documentary evidence issued by government authority in this respect**.	

DATE : **AUTHORISED SIGNATORY OF THE BIDDER with Official Seal**

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