



# Projects & Development India Limited

( A Govt. of India Undertaking )

Post Box No.125,A-14, Sector-1 , Noida - 201301 ,  
Dist. Gautambudh Nagar , Uttar Pradesh Phone -  
0120-2529842/43/47/51/53/54  
Fax - 01202529801/2541493  
GSTIN No: 09AABCP1722G1ZP  
CIN: U74140UP1978GO1028629

## INVITATION TO BID

(Open Domestic Bidding)

To : Open Vendor	<b>ITB Number</b>	11/PNMM/E/2407/2021-22/101262
	<b>Type of Bid</b>	Two Part
	<b>Type of Opening</b>	Public Opening
	<b>Date of Issue</b>	03.02.2022
	<b>Bid Closing Date</b>	16.02.2022 <sup>#</sup> Time: 03:00:00 PM
	<b>Tech. Bid Opening Date</b>	17.02.2022 <sup>#</sup> Time: 03:30:00 PM
	<b>Price Bid Opening Date &amp; Time</b>	Shall be intimated later
	<b>Venue of Bid Opening</b>	PDIL Noida
	<b>Earnest money Deposit</b>	N.A
	<b>Delivery/ completion of Contract</b>	Within 20 days from the date of LOI/PO

# Bidders are advised to refer CPP Portal for updated timelines as those mentioned herein may vary and in any case the timelines displayed at the CPP Portal shall only govern.

Projects & Development India Limited (PDIL) is a Govt. of India Undertaking under the administrative control of the Dept. of Fertilizers, Ministry of Chemicals & Fertilizers. PDIL invites bid in sealed cover addressed to Addl. General Manager (MM) ,ITB reference no. and bid closing date & time duly super scribed on the cover for the under mentioned item, subject to the terms and conditions and scope of supply attached here in.

**Bidders are requested to on board themselves on GeM portal for participating in similar tenders in future.**

SL. No.	Material/HSN Code/ SAC Code	Description	Unit
10		Supply of Lab chemicals and Certified Reference Materials	1 AU

For & on behalf of  
Projects & Development India Ltd.

(P.R.SAHU)

ADDL. GENERAL MANAGER (MM)

**Supply of Laboratory Chemicals & Certified Reference Materials****LIST OF CONTENTS**

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**Supply of Laboratory Chemicals & Certified Reference Materials**

**ANNEXURE-I**

**Pre-Qualification Criteria (PQC)**

The Bidder must have experience of executing orders for selling/distributing of chemicals, reagents, CRM in the last 07 (Seven years) prior to bid submission date.

To meet the above criteria, the Bidder is required to submit copies of

- PO/ Contract.
- Execution/completion certificates or any other relevant documents.

All relevant documents (self attested photo copies) in support of the above PQC shall have to be submitted by the bidder along with their bid, failing which the bid shall not be considered for evaluation in the subsequent stages.

**Supply of Laboratory Chemicals & Certified Reference Materials****ANNEXURE – II****INSTRUCTION TO BIDDERS (e-PUBLISH)**

1.0 A bidder who meets the Pre-Qualification Criteria as per ITB and intends to quote against this ITB may download the bidding document from PDIL website <http://pdilin.com> OR Central Public Procurement Portal <https://eprocure.gov.in/cppp> and submit the Bid complete in all respects as per terms & conditions of contract on or before the bid closing date and time.

**2.0 Submission of Bids:**

Bidders are required to submit their bids under two (02) envelopes as below:

**Envelope A: Un-priced Technical and Commercial Bid** along with the following documents (photocopies) shall be in this envelope:

- i. Documents in support of 'Pre-Qualification Criteria for Bidders' indicated in Annexure-I of ITB as per the requirement.
- ii. Complete ITB documents duly signed & stamped in each page with "Deviations"/ "Exception" sheet (if any) and all Annexure duly filled in.
- iii. **Price Confirmation Copy** - A copy of Priced offer as per 'Price Schedule' format attached as Annexure – VI keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties, shall be submitted.
- iv. Copy of Check List enclosed duly filled by the bidder making all the points clear and not leaving any voids.
- v. Photo copy of PAN card.
- vi. A Copy of GST registration certificate
- vii. Any other document as per the requirement specified in the ITB.

**Envelope B: Price Bid**

Price Schedule as per Annexure-V with quoted rates in Rs. and Taxes & Duties, as applicable, signed and stamped.

All the above envelopes should be super scribed with respective **Envelope no., ITB No. and closing date of the bid**. Both the (02) envelopes should be sealed and placed in a THIRD (03) envelope which should also be super scribed with our **ITB No. and closing date of the bid** and addressed to the under mentioned:

**Addl. General Manager (MM)**

Projects & Development India Limited

PDIL Bhawan, A-14, Sector 1,

Noida – 201 301, Gautam Budh Nagar (UP)

Tel: 0120-2529842/43/47/51/91 (Extn. 344, 301), Fax: 0120 – 2529801

e-mail: [prsahu@pdilin.com](mailto:prsahu@pdilin.com); [anjali@pdilin.com](mailto:anjali@pdilin.com); [vgrao@pdilin.com](mailto:vgrao@pdilin.com);

## **Supply of Laboratory Chemicals & Certified Reference Materials**

### **3.0 Opening of Bids**

Bid opening will be Public. Envelope A only will be opened on Technical Bid Opening Date.

Price Bids (Envelope B) of only those bidders will be opened which will be considered technically and commercially acceptable.

### **4.0 Evaluation of Bids**

Bids shall be evaluated for Pre-Qualification Criteria (PQC) first and Techno-Commercial Bid Evaluation shall be carried out, only for those Bids which shall meet the Pre-Qualification Criteria (PQC).

Bids shall be scrutinized on Techno-Commercial parameters. Bids having unacceptable deviation may be rejected at this stage. However, clarifications may be sought from bidder for any shortcoming found in their Bid at this stage.

The PRICE BID shall be opened only of those bidders who will be technically and commercially suitable.

### **5.0 Price Evaluation Criteria**

- 5.1 Price Evaluation of Bids shall be done considering the quoted prices by the bidder in the Price Schedule / Schedule of Rates along with GST.

Incomplete Price Schedule may result into rejection of bid.

The award shall be made on overall Lowest (L1) Bid subject to provision of PPP for MSE-Order-2012 read with the respective amendment. (Refer Clause No. 5.2 to 5.3 below).

- 5.2 Public Procurement Policy For Micro & Small Enterprises (MSEs)-Order, 2012: Purchase Preference Benefits under the Policy as per guideline issued by Ministry of MSME's Order dt.23.03.2012 issued vide Gazette Notification no.503 dt.26.03.2012 and related subsequent revision shall be applicable subject to submission of copy of valid/active Udyog Aadhaar Memorandum / Udyam Registration Certificate.

- 5.3 The enquired items are not splittable.

### **6.0 Earnest Money Deposit (EMD) : NIL**

### **7.0 Validity of Bids**

Prices quoted should remain valid for our acceptance for a minimum period of 90 days from the date of opening of technical bids. PDIL will not allow any revision in prices within validity period after sealed tender are opened.

- 8.0 If at any later date, it is found that documents, information and data submitted by the Bidder in the Bid, and based on which the Bidder has been considered eligible or successful or has been awarded the Contract is incorrect or false to the extent that had the correct or true information been made available to the OWNER at the time of Bid evaluation, the bid would

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have been declared ineligible or unsuccessful, the Bidder shall be forthwith disqualified or, as the case may be, the contract awarded based on such incorrect or false information shall be cancelled and the EMD/PBG/Security Deposit shall be liable to be forfeited.

- 9.0 Bidders are required to carefully go through the entire scope of ENQUIRY, terms and conditions, and other requirements before quoting. They should feel free to contact PDIL before submission of bid if they have any query on it. Once the bid is submitted, PDIL will presume that the bidder has understood thoroughly the Scope of Supply along with terms & conditions and all these are acceptable to them.
- 10.0 Bids shall be typed or written in indelible ink and must be free from corrections / erasing / overwriting etc. Any changes made must be authenticated with initial by the Bidder.
- 11.0 Bid shall be ideally in conformity to the Scope of supply/work along with all Terms & conditions, stipulated in the ENQUIRY. PDIL shall appreciate to receive a Bid having no deviation. However, under unavoidable circumstance, a Bidder may submit Deviations in a separate sheet, which PDIL at its own liberty may accept or reject. Deviations found elsewhere inside the Bid document shall not be considered. Deviations including condition(s), if any, found in the Price bid shall liable for rejection of a Bid in totality.
- 12.0 PDIL reserves the right to reject any or all the bids without assigning any reason whatsoever and does not bind itself to accept the lowest or any other bid. All bids in which any of the prescribed conditions are to be fulfilled or are incomplete in any respect are liable to be rejected. PDIL is at liberty to take any of the following actions in case of this ITB:
- a) to cancel the tender without reference to the bidders.
  - b) to postpone the due date and time.
- 13.0 Bidders shall not be entitled to claim any costs, charges, expenses or incidentals for or in connection with the preparation and submission of their bids even though Project & development of India Limited may withdraw the enquiry/tender or reject all bids.
- 14.0 SITE VISIT:  
Not applicable
- 15.0 Bids submitted thro' FAX and e-mail will not be accepted. No request from any bidder to PDIL to collect the bid from airlines, cargo agents etc. shall be entertained by PDIL.
- 16.0 PDIL reserve the rights to assess bidder's capability and capacity to perform the contract.
- 17.0 Bids must be submitted on or before the closing date and time physically in the bid box at the office of **Addl. General Manager (MM), Materials Management Department, Projects & Development India Ltd., PDIL Bhawan, A-14, Sector-1, Noida, Pin 201301, Gautam Budh Nager (UP)** or by registered post/courier on the above address so as to reach well in advance of the closing date and time. Offers received late are liable for rejection & no complaint shall be entertained in this regard for any reason whatsoever including postal/courier delay.
- 18.0 To know more about PDIL, please visit our website <http://www.pdilin.com>

**Supply of Laboratory Chemicals & Certified Reference Materials****ANNEXURE-III****General Conditions of Purchase (GCP)****1.0 Scope of Contract**

The Scope of Contract/ Purchase Order (P.O), shall be as per 'Scope of Supply' (Annexure-V) along with Price Schedule (Annexure-VI) attached to the ITB, unless & otherwise it is modified, at subsequent stages of bidding.

**2.0 Firm Price**

Price to be quoted shall be firm and subject to no escalation whatsoever during the contractual completion period including extended period, if any, except for any statutory variations i.e. change in the rate of tax & duty and/or inclusion of any new tax & duty.

Bid with variable price will not be accepted.

**3.0 Price Basis**

Duly executed at PDIL, Noida.

**4.0 Taxes and duties**

**4.1** Goods & Service Tax (GST): GST shall be paid EXTRA as applicable as per GST law. Bidder shall clearly indicate the present applicable rate of GST in Percentage (%). However, Bidder shall indicate corresponding HSN / SAC Code in the check list and shall also enclose a copy of GST registration certificate along with the unpriced offer.

**4.2** In case a bidder does not fill GST% in the Space/ Cell provided for GST in the "Price Schedule" / Excel BOQ, it shall be deemed that GST as applicable is included in the Total Price of the respective item.

**4.3** GST Rate as quoted by the bidder(s) in the "Price Schedule" (Annexure-VI) shall be considered for price evaluation purpose. However, for ordering, GST Rate corresponding to the exact HSN/SAC code for the enquired item shall be considered. In case, the Lowest / Overall Lowest (L1) bidder has quoted lower rate of GST, same shall be adjusted in their quoted basic price in the Order. In no case, basic quoted price shall be increased.

**4.4** PDIL shall avail Input Credit against payment of GST. Same will also be considered while evaluating the price bid. Relevant necessary documents shall be provided by the Contractor to enable PDIL avail the above credit set off.

Bidders have to ensure that they should file the Tax return on time to avail input Tax credit, else the same shall be deducted from EMD/Security Deposit/Running Bills.

**4.5** Statutory variation in taxes and duties including imposition of any new tax & duty, within the scheduled Completion period, as per P.O, shall be paid at actual on production of documentary evidence.

**5.0 Effective date of Contract/ P.O.**: Shall be the date of issuance of LOI/PO.

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**6.0 Delivery Period:** Within 20 days from the effective date of Contract/PO.

**7.0 Payment Terms:**

7.1 100% payment shall be released within 30 days after Supply and acceptance of the material, duly certified by HOD (SSP) of PDIL, on the invoice.

7.2 All payments will be made by account payee cheque or direct transfer in bank account through RTGS against receipt of Invoices certified by the Contract Operator or his authorized representative.

7.3 It may be noted that Government of India has implemented **Trade Receivable Discounting System (TReDS)** to address challenges faced by MSMEs in delayed payments (after receipt/acceptance of Material/Services) from Government buyers leading to shortfall of Working Capital. TReDS is an online electronic institutional mechanism for facilitating the financing of trade receivables of MSMEs through multiple financiers. PDIL has already been registered on the below mentioned TReDS platform:

- M/s Receivable Exchange of India (RXIL), Mumbai

**MSME vendors are requested to get themselves registered on the TReDS platform to avail the payment benefit in the event of order.**

**7.4 Tax deduction at source**

Income tax, as applicable as per income tax act, shall be deducted at source from the Contractor's bills and a certificate towards this deduction shall be issued to the Contractor.

**8.0 Warranty/Guarantee**

Not applicable.

**9.0 Security Deposit**

Not applicable.

**10.0 Price reduction clause** In the event of delay in delivery/completion beyond contractual delivery/completion period, price reduction @ 0.5% per week or part thereof subject to maximum 5% of total order value shall be recovered from supplier's / Contractor's bill(s).

**11.0 Insurance** Necessary insurance(s) to cover accident risk for his employees loss of life, material etc. to crew or the third party to be arranged by supplier at his cost.



## **Supply of Laboratory Chemicals & Certified Reference Materials**

### **12.0 Termination**

In the event of unsatisfactory performance, PDIL reserves right to cancel part or whole of the order / contract and make alternate arrangement at any time during currency of contract on risk & costs of contractor and / or forfeit security deposit.

### **13.0 Force Majeure**

The act of God, epidemic, wars, revolution, and official strike shall be treated as force majeure condition. In event of occurrence of such condition neither party shall be responsible for delay in performance provided that it is notified within 07 days of its occurrence. The Contractor shall provide justification by documentation countersigned by the local chamber of commerce.

### **14.0 Arbitration**

All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. In the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.

However, wherever applicable, in case of settlement of commercial disputes between PSEs inter SE and PSE(s) and Government Department(s), the same shall be settled through Permanent Machinery of Arbitrators (PMA) setup in the Department of Public Enterprises (DPEs) as per the following Clause:

“In the event of any dispute or difference relating to the Interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary, when so authorized by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator”.

The performance under this contract, shall not stop for any reason, whatsoever, during the said dispute / proceedings, unless the service provider is specifically directed by PDIL to desist from working in this behalf.

### **15.0 Jurisdiction**

The Contract shall be deemed to have been entered into at Noida and all cases of action in relation to the Contract shall, therefore, be deemed to have been assigned within its jurisdiction for respective Unit/location.

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**ANNEXURE –IV**

**Check List**

(Bidder must confirm point by point and strike out whichever is not applicable)

Name of Bidder:

Offer No.:

SL. NO.	DESCRIPTION	ITB REQUIREMENT	BIDDER'S CONFIRMATION/ ACCEPTANCE/ COMMENTS
1.0	Price Basis: Firm. Duly executed at PDIL, Noida	TO CONFIRM	
2.0	Present applicable rate of GST (in %) is indicated separately in the Price Schedule (BOQ), in the space provided for.	TO CONFIRM	
3.0	Completion Period: As per Clause 6.0 of GCP.	TO ACCEPT	
4.0	Validity: Shall be 90 days from date of opening of Technical Bid.	TO CONFIRM	
5.0	<b>DOCUMENTS (DULY SIGNED BY AUTORISED SIGNATORY &amp; STAMPED) TO BE FURNISHED WITH ENVELOPE-1:</b>		
5.1	Relevant documents (copy duly signed and stamped) in support of Bidder's Pre-Qualification Criteria (PQC) indicated in Annexure-I of ITB.	To Furnish	
5.2	Complete ITB documents duly signed & stamped on each page as a token of acceptance of all terms and conditions of ITB.	To Furnish	
5.3	Price Confirmation Copy: A copy of Priced offer (as uploaded by Bidder in the Portal), keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and GST.	To Furnish along with technical Bid.	
6.0	Photocopy of PAN Card	To Furnish	
7.0	Format of Details for payment, all the details duly filled in (Annexure-VII).	To Furnish	
8.0	Copy of GST Registration Certificate	To Furnish	
9.0	Name, Designation, Telephone Nos., Fax No. & e-mail of Contact Person for this Enquiry.		
10.	Whether the Company is registered as M S E (Micro & Small Enterprises) if 'Yes', indicate the registration No. and enclose a copy of Registration Certificate. (YES / NO.)		
10a.	Whether the M S E Company is owned by SC / ST (YES / NO.)		
10b.	Whether the M S E Company is owned by Woman (YES / NO.)		
11.	<b>HSN/SAC Code (Bidder to indicate)</b>		.....
12.	Confirmation of Acceptance to all Terms and Conditions of the Tender Document in totality.		
It is confirmed that in case any of the terms and conditions mentioned in this summary are at variance with those indicated anywhere else in our offer, the condition indicated in this summary shall prevail.			

**Note:** Bidder must ensure that all the above information and documents (duly signed and stamped) are furnished along with the Technical Bid.

Signature of Bidder:

**Supply of Laboratory Chemicals & Certified Reference Materials****ANNEXURE -V****SCOPE OF SUPPLY**

Bidder is required to supply following chemicals:

<b>S. No.</b>	<b>NAME OF ITEMS</b>	<b>SPECIFICATION</b>	<b>QUANTITY</b>
1.	Acetone	G R Merck	12 x 2.5 liters
2.	Barium Chloride	G R Merck	1 x 500 gm
3.	Conc. HNO <sub>3</sub> (69%)	G R Merck	4 x 2.5 liters
4.	Conc. HCl (37%)	G R Merck	2 x 2.5 liters
5.	Citric Acid	G R Merck	16 x 500 gm
6.	Perchloric Acid (70%)	G R Merck	30 x 500 ml
7.	Quionoline	G R Merck	1 x 500 ml
8.	Sodium Molybdate	G R Merck	10 x 250 gm
9.	NaOH Pallets	G R Merck	1 x 500 gm
10.	Silica Gel	G R Merck	2 x 500 gm
11.	Whatman Filter No. 1	Size: 125 mm	5 packets
<b>Certified Reference Materials (CRM)</b>			
12.	Potassium Chloride Solution Conductivity of 1.41 mS/cm (25 °C)	G R Merck	500 ml
13.	Buffer Solution, pH 4.00, (25 °C)	G R Merck	500 ml
14.	Buffer Solution, pH 6.86, ((25 °C)	G R Merck	500 ml
15.	Buffer Solution, pH 9.18, (25 °C)	G R Merck	500 ml

**Supply of Laboratory Chemicals & Certified Reference Materials****ANNEXURE-VI****Price Schedule**

Name of the Bidder \_\_\_\_\_

1	2	3	4	5	6	7=6x5	8
SI. No	NAME OF ITEMS	SPECIFICATION	Unit Each	Qty. No.	Unit Rate (₹)	Total Price (₹)	Tax (GST extra to specify in %)
1.	Acetone	G R Merck	2.5 liters	12			%
2.	Barium Chloride	G R Merck	500 gm	1			%
3.	Conc. HNO <sub>3</sub> (69%)	G R Merck	2.5 liters	4			%
4.	Conc. HCl (37%)	G R Merck	2.5 liters	2			%
5.	Citric Acid	G R Merck	500 gm	16			%
6.	Perchloric Acid (70%)	G R Merck	500 ml	30			%
7.	Quionoline	G R Merck	500 ml	1			%
8.	Sodium Molybdate	G R Merck	250 gm	10			%
9.	NaOH Pallets	G R Merck	500 gm	1			%
10.	Silica Gel	G R Merck	500 gm	2			%
11.	Whatman Filter No. 1	Size: 125 mm	packets	5			%
<b>Certified Reference Material (CRM)</b>							
12.	Potassium Chloride Solution Conductivity of 1.41 mS/cm (25 °C)	G R Merck	500 ml	1			%
13.	Buffer Solution, pH 4.00, (25 °C)	G R Merck	500 ml	1			%
14.	Buffer Solution, pH 6.86, ((25 °C)	G R Merck	500 ml	1			%
15.	Buffer Solution, pH 9.18, (25 °C)	G R Merck	500 ml	1			%
<b>Total Price excluding GST ( Sum of SI. No. 1 to 15 above)</b>							GST extra

**Note:**

1. Bidders are required to quote their rate against all the items as per above format only.

**Supply of Laboratory Chemicals & Certified Reference Materials**

2. A copy of Price Schedule keeping price blank (hiding the price) and in place indicating "Quoted" or "√", as a confirmation of price quoted against the enquired item and all applicable Taxes & Duties, shall be submitted.

Signature of Authorized Representative

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal of the company

Date: \_\_\_\_\_

Place: \_\_\_\_\_

**Supply of Laboratory Chemicals & Certified Reference Materials**

Annexure-VII

**Format of Details for payment**

Bidders are required to submit the following details on the company's **letter head** for online transfer to amount to their account:

1.0	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2.0	a. Name of the Bank	
	b. Address of the Branch	
	c. Telephone No.	
	d. 9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
	e. 11 Digit NEFT/IFSC Code of the Bank Branch	
	f. Account Type (SB/CC/CA)	
	g. Bank Account No.(as appearing on the Cheque)	
	h. Permanent Account Number (PAN) Under Income Tax Act.	
	i. GST Registration Number	
	j. Name of Authorized Signatory	
	k. Contact Person Name	

We hereby declare that the particulars given above are correct and complete

Authorized signatory of the bidder  
 Title  
 Designation  
 Date:

**Supply of Laboratory Chemicals & Certified Reference Materials**

**ANNEXURE-VIII**

**DECLARATION**

To,

Projects and Development India Lid.

Noida – 201301

**Subject: ITB No. ....**

**Dt. ....**

Sir,

We hereby declare that M/s ..... is neither put on Holiday nor Black-listed by any Government / PSU / Private firm or Financial Institution .

Signature

Name:

Designation:

Seal of the Bidder