



## Projects & Development India Limited

( A Govt. of India Undertaking )

Post Box No.125,A-14, Sector-1 , Noida - 201301 ,  
Dist. Gautambudh Nagar , Uttar Pradesh  
Phone - 0120-2529842/43/47/51/53/54  
Fax - 01202529801/2541493

### INVITATION TO BID

<b>To :</b>	<b>ITB Number</b>	PNCM/029/2011/AMC05/E/100191
Open Vendor	<b>Type of Bid</b>	Two Stage
	<b>Type of Opening</b>	Non-Public opening
	<b>Date of Issue</b>	20-01-2012
	<b>Bid Closing Date</b>	03-02-2012 Time : 3:30:00 PM
	<b>Tech. Bid Opening Date</b>	06-02-2012 Time : 10:30:00 AM
	<b>Venue of Bid Opening</b>	PDIL NOIDA
	<b>Earnest money Deposit</b>	RS.18740/-
	<b>Tenure/Periodicity of Contract</b>	1 YEAR

Kindly submit your bid in sealed cover addressed to DGM(IT) with ref.No. and bid closing date duly super-scribed on the cover for the under mentioned items, subject to the terms and conditions enclosed at Annexure-I.

SL. No.	Material	Description	Quantity	Unit
10		AMC for Blade Server	1	AU
10.1		Blade Chassis - Dell Power Edge 1955	0	EA
10.2		Blade Server - Dell Power Edge 1955 Quad	0	EA
10.3		NAS Storage with backup system - Dell NF	0	EA
10.4		Backup Server - Dell Power Edge 1950	0	EA
10.5		Backup Software -Legato Agent for Oracle	0	EA
10.6		Tape Storage - Dell PV LT 120	0	EA
10.7		Network Switch - Nortel 8310 Chassis	0	EA
10.8		BAP-120, Wireless Network Access Point	0	EA
10.9		TP Link,Wireless USB Adapter for LAN Con	0	EA



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10.10		Jack Panel / Patch Panel , 19" 42 U Rack	0	EA
10.11		48 Port 10/100BASE TX Ethernet Interface	0	EA
10.12		Network Switch - Nortel 8310 Chassis	0	EA
10.13		48 Port 10/100BASE TX Ethernet Interface	0	EA
20		Dell laptop for remote management	1	EA

Any bidder who meets the Bidders' PQ criteria as per ITB may download the bidding document from <https://pdil.nprocure.com/> or <http://pdilin.com/> and submit the Bid complete in all respects as per Terms & Conditions of contract on or before the due date.

You can submit your bid either in electronic format or in physical form to PDIL Noida by 03.02.2012 (3.30 PM)

FOR & ON BEHALF OF  
PROJECTS & DEVELOPMENT INDIA LTD.

  
DGM (IT)

ENCL.:

- i) Instruction to Bidders--Annexure-IA
- ii) Techno-Commercial Terms and Conditions--Annexure-IB
- iii) Check List-- Annexure-IC
- iv) Price Schedule--Annexure-II

## INSTRUCTION TO BIDDERS

**1.0 Bids can be submitted either in electronic format or in physical form to PDIL Noida by 03.02.2012 (3.30 PM)**

**1.1 INSTRUCTION TO BIDDERS (FOR ON LINE SUBMISSION):**

Bids can be submitted on line through <https://pdil.nprocure.com> OR, <http://pdilin.com> website.

Bidders are required to submit their bid online as under:

- **EMD: Please note that EMD has to be submitted in PDIL Noida latest by 03.02.2012, (3.00 pm), physically.** Also scanned copy of EMD shall be attached during online submission of tender.
- Technical bid (to be filled on line)
- Commercial (Price) bid (to be filled on line)

**1.1.1 Minimum Requirement for Online Tendering:-**

1. Computer with Windows 2000 or higher Operating System.
2. Internet Explorer version 5.5 / 6.0 / 6.2.
3. Legally valid Digital Signature Certificate. (Class – IIIb)
4. Internet Connection.

### General Terms & Conditions for e-Tendering:

**Tender documents are available on <https://pdil.nprocure.com> .** The tender documents can be downloaded without any digital signature certificates. However, Class III B Digital Signature Certificate is must for online submission of the offers.

Bidders have to submit Technical bid as well as Price bid in Electronic format only on the above website till the Last Date & time for submission.

For vendor training and any queries please contact (n) Code solutions -A Division of GNFC Ltd., at New Delhi (Tel. 011 – 26534238) Bidders are requested to take benefit of the same.

Bidders who wish to participate in online tenders should have legally valid digital signature (Class – IIIB)

All bids should be digitally signed, for detailed information regarding digital signature certificate and related training involved the below mentioned address should be contacted:

(n) Code solutions - A division of GNFC Ltd.  
C-1/3, Safdarjung Development Area,  
Shree Aurbindo Marg, New Delhi – 110 016  
Tel : 011-26534238 /26534239  
Mr. Anil Teckchandani, SMM (Mobile – 9810135371)  
E-mail: anil@gnfc.in

(n)Procure Cell  
(n)Code solutions - A division of GNFC Ltd.  
403, GNFC Infotower, Bodakdev,  
Ahmedabad- 380 054  
Gujarat (India)  
Tel : +91-79-26857316/17/18  
Fax : +91-79-26857321  
E-mail: nprocure@gnfc.net  
Web-site: <https://pdil.nprocure.com> Toll Free: 1800-233-1010 (Ext. 501, 512, 516, 525)

*Supriya*

**1.2 INSTRUCTION TO BIDDERS:**

Bidders are required to submit their Bid under three(3) covers:

- **ENVELOPE A: EMD**
- **ENVELOPE B: TECHNICAL AND COMMERCIAL UNPRICED BIDS**

The following documents shall be enclosed in this envelope:

- **Annexure IB** – General Commercial Terms & Conditions of ITB duly signed and stamped. **Please also enclose documentary evidence against the Pre-Qualification criteria as mentioned in Clause 2.0 of Annexure-IA**
- **Annexure IC** – All the details duly filled in the check List
- **Annexure II** – **Un-priced** Price Schedule mentioning **Quoted / Not Quoted** against each head
- **ENVELOPE C: Price Bid i.e. Price Schedule with quoted rates in Rupees.**

The above three covers should be super-scribed with respective envelop no., ITB NO. PNCM/029/2011/AMC05/E/100191 and Bid closing date of the bid .These three covers should be sealed and placed in a fourth envelop which should be addressed to the under mentioned and super scribed on the cover with our ITB No. **PNCM/029/2011/AMC05/E/100191** and due date clearly written. You are requested to clearly mention the details enabling us to identify your quotation for the job under reference. Sealed quotations must be submitted latest by 3.30 PM on **03-02-2012** to:

**Dy General Manager (Comp.)**  
**Projects & Development India Limited**  
**PDIL Bhawan, A-14, Sector-1**  
**Gautam Budh Nagar , Noida – 201 301 (UP)**

**2.0 BIDDER PRE-QUALIFICATION CRITERIA:**

- a. The bidder must have engineers qualified to handle Dell Server & Nortel Network administration with minimum 3 years experience in handling same infrastructure. Bidder shall submit list of engineers along with bid.
- b. The bidder must submit OEM Authorization letter for support services on OEM letter head.
- c. The bidder must be in the business of IT Services/FMS for more than five years.
- d. The bidder must have average turnover of minimum 20 Lacs from AMC jobs.

**3.0** *Bids should be free from corrections and erasing.*

**4.0** Bidder must bid directly.

ANNEXURE-IA  
SH. 03 OF 03

- 5.0 The Bid Document calls for offers on single point “Sole Bidder” responsibility basis. Order will be placed on the “Sole Bidder” alone who will be responsible for all contractual purposes. Further the bidders are advised to ensure that their offer is on single bidder responsibility basis and in total compliance of scope of services as specified in Bid Document.
- 6.0 Any change in the bid after due date of submission of tender will not be considered.
- 7.0 Bidders are advised to quote strictly as per terms and conditions of the tender documents. Please note that any exception/deviation to tender document must be necessarily recorded in exceptions/deviations statement attached with your offer. **Any exceptions/deviations brought out in the price bid or elsewhere in the bid shall not be construed as valid & shall be rejected.**
- 8.0 The bids should accompany the bidder’s confirmation to the agreed terms and conditions, all technical and commercial details and confirmation.
- 9.0 PDIL reserve the rights to assess bidder’s capability and capacity to perform the contract.
- 10.0 Timely submission of Quotations at PDIL’s address is bidder’s responsibility.

*Supriya*

**ANNEXURE-IB  
SH 01 OF 03**

**TECHNO-COMMERCIAL TERMS AND CONDITIONS**

**1.0 VENDOR PRE-QUALIFICATION CRITERIA:**

- a. The bidder must have engineers qualified to handle Dell Server & Nortel Network administration with minimum 3 years experience in handling same infrastructure. Bidder shall submit list of engineers along with bid.
- b. The bidder must submit OEM Authorization letter for support services on OEM letter head.
- c. The bidder must be in the business of IT Services/FMS for more than five years.
- d. The bidder must have average turnover of minimum 20 Lacs from AMC jobs.

**2.0 SCOPE OF SERVICES:** The scope of services shall include

Sr. No.	Item Description	Qty	AMC Period
1	Blade Chassis - Dell Power Edge 1955 with Dell Laptop for remote management	1	16/7/2011 - 15/07/2012
2	Blade Server - Dell Power Edge 1955 Quad Core 2.33 Ghz/ 2x146 SAS/12/16 GB & Management Software - Dell	8	16/7/2011 - 15/07/2012
3	NAS Storage with backup system - Dell NF600	1	16/7/2011 - 15/07/2012
4	Backup Server - Dell Power Edge 1950	1	16/7/2011 - 15/07/2012
5	Backup Software - Legato Agent for Oracle DB, SQL DB, ACTive directory, MS exchange, MS share portal	1	16/7/2011 - 15/07/2012
6	Tape Storage - Dell PV LT 120	1	16/7/2011 - 15/07/2012
7	Dell Laptop for remote management of Blades	1	<del>16/7/2011 - 15/07/2012</del>
8	Network Switch - Nortel 8310 Chassis Based Fully populated with redundancy PSU with GBPS connectivity over F/c	1	16/7/2011 - 15/07/2012
9	BAP-120, Wireless Network Access Point	6	16/7/2011 - 15/07/2012
10	TP Link, Wireless USB Adapter for LAN Connectivity	20	16/7/2011 - 15/07/2012
11	Jack Panel / Patch Panel , 19" 42 U Rack management support	1	16/7/2011 - 15/07/2012
12	48 Port 10/100BASE TX Ethernet Interface Module Network Card For Nortel 8310 Chasis Switch	2	16/7/2011 - 15/07/2012
13	Network Switch - Nortel 8310 Chassis Based Fully populated with redundancy PSU with GBPS connectivity over F/c	1	01/04/2012 - 31/03/2013
14	48 Port 10/100BASE TX Ethernet Interface Module Network Card For Nortel 8310 Chasis Switch	5	01/04/2012 - 31/03/2013

*Supriya*



पी.डी.आई.एल., नोएडा

सूचना प्रौद्योगिकी एवं प्रबंधन सेवाएं

**ANNEXURE- IB  
SH 02 OF 03**

- 3.0 **PERIOD OF SERVICE:** As per period specified in scope of services listed at 2.0
- 4.0 **BACK TO BACK ARRANGEMENT WITH OEM (Dell, EMC and Nortel) :** The vendor has to submit letter showing back to back arrangement with OEM (Dell, EMC and Nortel) for PDIL's contract. This letter is to be submitted before acceptance of the work order. The bidder has to produce this letter within 10 days after getting intimation from PDIL.
- 5.0 **FIRM PRICE:** Price quoted shall be firm till execution of the order. Offer quoted with variable price will not be accepted.
- 6.0 **TAXES & DUTIES:** Sales tax, Excise duty, Service tax and other levies as applicable should be indicated in figures in the Price Schedule Format, wherever indicated (and applicable).
- 7.0 **VALIDITY:** Prices quoted should remain valid for our acceptance for a period of 60 days from the date of opening of bids. PDIL will not allow any revision in prices within validity period after sealed tenders are opened.
- 8.0 **ACCEPTANCE:** The annual maintenance contract should be effective as per the period specified in scope of services at 2.0. This will be verified and certified by DGM (IT) or his authorized representative.
- 9.0 **PAYMENT TERMS:** Payment shall be made within 15 days of receipt of bills by Dy.GM (Finance), PDIL, Noida duly certified by DGM (IT). Bill shall be submitted on quarterly basis by the seventh day of the subsequent month for the services rendered during the preceding quarter.
- 10.0 **EARNEST MONEY DEPOSIT (EMD):** Earnest Money Deposit for Rs.18740/- (Rupees Eighteen thousand Seven Hundred and Forty) only shall be submitted by way of A/c payee Demand Draft payable to Projects & Development India Limited at NOIDA/Delhi and drawn on any nationalized/scheduled bank favoring Projects & Development India Limited. **Offer without EMD will not be considered.**
- 11.0 **SALES TAX AND OTHER APPLICABLE TAX:** - Taxes as applicable will be payable. Please mention your Sales Tax No, service Tax No. and PAN in your invoice without which invoice may not be processed.
- 12.0 Vendor has to furnish the details of the Income tax assessment i.e., address of the income tax counter where they file their income tax return.
- 13.0 **CHECK LIST:** The check list enclosed herewith at Annexure IC shall be filled by the bidder making all the points clear and not leaving any voids and the same should be enclosed with the tender document.
- 14.0 **TAX DEDUCTION AT SOURCE:** Income Tax, as applicable as per Income Tax Act, shall be deducted at source from your bills and a certificate towards this deduction shall be issued to the contractor.

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सूचना प्रौद्योगिकी एवं प्रबंधन सेवाएं

**ANNEXURE- IB  
SH 03 OF 03**

- 15.0 **ARBITRATION:** All cases of dispute arising during execution of contract shall be resolved by mutual discussion of parties operating the Contract. However, in the event of failure to do so, matter will be settled as per Arbitration and Conciliation Act, 1996, as amended from time to time.
- 16.0 **JURISDICTION:** Contract shall be deemed to have been entered into at Noida and all cases of action in relation to the contract shall, therefore, be deemed to have assigned within the jurisdiction of Gautam Budh Nagar, (UP) and venue of Arbitration shall be Noida.
- 17.0 **BREACH OF CONTRACT:** In case the contractor leaves the job at any stage during the currency of the contract, PDIL reserves the right to get the job completed through any other means/agency at contractor's risk and cost.
- 18.0 **TERMINATION OF CONTRACT:** PDIL shall have the right to terminate the contract without assigning any reason whatsoever after giving one month's notice in writing or compensation in lieu thereof. In the event of Contractor terminating this contract, one month's notice in writing shall be served on PDIL.
- 19.0 **FORCE MAJEURE :** Neither Contractor nor PDIL shall be considered at default in the performance of contractual obligations as per the work order under reference as long as such performance is prevented or delayed for reasons attributed to 'FORCE MAJEURE' conditions such as Earth Quake, Flood, Epidemics, Strikes/Lock out etc. Occurrence of such conditions must be notified in writing immediately.
- 20.0 **ACCEPTANCE / REJECTION OF QUOTATION:** PDIL reserves the right to accept / reject any / or all quotations without assigning any reason thereof.
- 21.0 Any deviation from the specified requirement must be clearly mentioned on separate sheet.

*Supriya*

**CHECK LIST**

(SUMMARY OF TERMS AND CONDITIONS QUOTED)

**(BIDDER MUST CONFIRM POINT BY POINT AND STRIKE OUT WHICHEVER IS NOT APPLICABLE)**

**ENQUIRY NO.:** PNCM/029/2011/AMC05/E/100191 dated: 20-01-2012

**NAME OF BIDDER:**

**OFFER NO.:**

WE CONFIRM / CLARIFY AS FOLLOWS:

SL.NO.	DESCRIPTION	BIDDER'S CONFIRMATION/ ACCEPTANCE/ COMMENTS
1.	PRICE BASIS FIRM.	CONFIRMED
2.	ALL TAXES AND DUTIES, SERVICE TAX & OCTROI ETC. APPLICABLE ARE INDICATED SEPARATELY IN PRICE SCHEDULE	CONFIRMED
3.	TERMS OF PAYMENT: AS PER CLAUSE 9.0 OF ANNEXURE- IB OF ITB	AGREED
4.	EMD : Rs.18740/-	ENCLOSED
5.	VALIDITY : 60 DAYS FROM BID OPENING DATE	CONFIRMED
6.	COMMERCIAL CONDITIONS AS PER ANNEXURE-IB	CONFIRMED
7.	DOCUMENT AGAINST BIDDER PRE-QUALIFICATION CRITERIA SUBMITTED	SUBMITTED
8.	AGREE TO PROVIDE SUPPORT AND SERVICES AT PDIL, NOIDA DIRECTLY	AGREED
9.	NAME & ADDRESS OF BANKERS	
10.	PAN No:	
11.	ADDRESS WHERE THE BIDDER FILES INCOME TAX RETURN	
12.	NAME OF CONTACT PERSON FOR THIS ENQUIRY DESIGNATION, TELEPHONE NOS. FAX NO. Email ID	
13.	IT IS CONFIRMED THAT IN CASE ANY OF THE TERMS AND CONDITIONS MENTIONED IN THIS SUMMARY ARE AT VARIANCE WITH THOSE INDICATED ANYWHERE ELSE IN OUR OFFER; THE CONDITION INDICATED IN THIS SUMMARY SHALL PREVAIL.	

AUTHORIZED SIGNATORY OF THE BIDDER: \_\_\_\_\_

TITLE: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

DATE: \_\_\_\_\_

*Supriya*

**ANNEXURE-II**  
**SH 01 OF 02**

**ENQ. NO.** PNCM/029/2011/AMC05/E/100191 Dated 20-01-2012

**Item:** AMC for Blade centre / Chassis / Network switch, Data storage and Backup System along with resource management software

S.No	Description of Item	Period of Service	Unit Rate (Rs.)	Total Price (Rs.)
A1	Blade Chassis - Dell Power Edge 1955 with Dell Laptop for remote management	16/7/2011 - 15/07/2012		
A2	Blade Server - Dell Power Edge 1955 Quad Core 2.33 Ghz/ 2x146 SAS/12/16 GB & Management Software - Dell	16/7/2011 - 15/07/2012		
A3	NAS Storage with backup system - Dell NF600	16/7/2011 - 15/07/2012		
A4	Backup Server - Dell Power Edge 1950	16/7/2011 - 15/07/2012		
A5	Backup Software - Legato Agent for Oracle DB, SQL DB, ACTIVE directory, MS exchange, MS share portal	16/7/2011 - 15/07/2012		
A6	Tape Storage - Dell PV LT 120	16/7/2011 - 15/07/2012		
A7	Dell Laptop for remote management of Blades	16/7/2011 - 15/7/2012		
A8	Network Switch - Nortel 8310 Chassis Based Fully populated with redundancy PSU with GBPS connectivity over F/c	16/7/2011 - 15/07/2012		
A9	BAP-120, Wireless Network Access Point	16/7/2011 - 15/07/2012		
A10	TP Link, Wireless USB Adapter for LAN Connectivity	16/7/2011 - 15/07/2012		
A11	Jack Panel / Patch Panel , 19" 42 U Rack management support	16/7/2011 - 15/07/2012		
A12	48 Port 10/100BASE TX Ethernet Interface Module Network Card For Nortel 8310 Chassis Switch	16/7/2011 - 15/07/2012		
A13	Network Switch - Nortel 8310 Chassis Based Fully populated with redundancy PSU with GBPS connectivity over F/c	01/04/2012 - 31/03/2013		
A14	48 Port 10/100BASE TX Ethernet Interface Module Network Card For Nortel 8310 Chassis Switch	01/04/2012 - 31/03/2013		

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**ANNEXURE-II**

**SH 02 OF 02**

A15.1	<b>Taxes &amp; Duties</b>	
A15.2	Excise Duty @ .....%	
A15.3	Sales Tax @ .....%	
A15.4	VAT @ ..... %	
A15.5	Octroi @ .....%	
A15.6	Installation and deployment charges	
A15.7	Service Charge	
A15.8	Service Tax @.....%	
A15.9	Any other taxes & duties.	
<b>A15.10</b>	<b>Total Price : Rs.</b>	

**Note:**

1. Bidder shall furnish the prices STRICTLY as per price schedule provided failing which the offer shall likely to be rejected. .
2. Taxes & duties: Sales tax, Excise duty, Service tax, Service charges and other levies as applicable , should be indicated separately in price schedule .
3. Unpriced copy of price schedule duly signed & stamped indicating "Quoted / Not quoted" against each head shall be enclosed in the unpriced (techno commercial) bid.

*Supriya*