



PROJECTS & DEVELOPMENT INDIA LIMITED

(A Govt. of India Undertaking)
Post Box No. 125, A-14, Sector-1
Noida – 201301, Dist. Gautam Budh Nagar
(U.P.) India

E-Mail : rohan@pdilin.com ,
sksrivastava@pdilin.com

Fax: 0120-2529801
0120-2541493

Phone: 2529887/43/47/51

INVITATION TO BID

TO	ENQUIRY NO.	: PNPA/ADMN/2012-13/100184
	DATE OF ISSUE	: 13.01.2012
	BID CLOSING DATE & TIME	: 27.01.2012 Time : 3.00:00 P.M
	TYPE OF BID	: SINGLE STAGE / NON PUBLIC
	EARNEST MONEY DEPOSIT	: NOT APPLICABLE
	CONTRACT PERIOD	: THREE YEARS
	VENUE OF BID OPENING	: PDIL-NOIDA


We PDIL, a Govt. of India Undertaking under the administrative control of the Deptt. Of Fertilizers, Ministry of Chemicals & Fertilizers intend to engage Pest Control Agency for providing 'Pest Control Services' at our office at PDIL Bhawan, A-14, Sector-1, Noida on **ANNUAL RATE CONTRACT** basis.

You are requested to submit your quotation on Annual Rate Contract basis for the job mentioned below **in duplicate** in sealed cover addressed to Dy.GM & HOD (P&A) with ITB reference No., bid closing date & time duly superscribed on the cover of the envelope. The quotation shall be submitted strictly in line with the terms and conditions as stipulated in Annexure-II enclosed herewith.

SL. NO.	ITEM DESCRIPTION
1	Annual Rate Contract for General Disinfestations, Pest Control, Rodent Treatment, Termite treatment, etc in entire building of PDIL Bhawan, Noida as per terms & conditions of ITB.

Any Bidder who meets the Bidders Evaluation Criteria as per ITB and wishes to quote against this tender may download the bidding document from <http://pdilin.com> and submit the bid complete in all respects as per terms & conditions of tender on or before the due date.

For & On behalf of
Projects & Development India Ltd.


(S.K. Srivastava)
Dy. GM & HOD (P&A)



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Encl.:

- (i) Instructions To Bidders
- (ii) Terms & Conditions of ITB
- (iii) Bid Evaluation Criteria
- (iv) Price Schedule

- Annexure-I
- Annexure-II
- Annexure-III
- Annexure-IV



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Annexure-I

INSTRUCTION TO BIDDERS

- 1.0 Bids shall be submitted in a sealed envelope with Item Description, ITB Reference No., Bid closing date & time duly subscribed on the cover of the Envelope. The cover of Envelope shall be superscribed with “**BID DO NOT OPEN**” in bold letters.
- 2.0 Bids shall be address to Dy. GM & HOD (P&A) and sent to following address:
Dy. GM & HOD (P&A)
Projects & Development India Limited
3rd Floor, PDIL Bhawan, A-14, Sector-1,
Noida-201301
Distt.- Gautam Budh Nagar (U.P.) India
- 3.0 Following documents shall be submitted along with bid:
 - i) All the documents as per Bid Evaluation Criteria
 - ii) Dully singed and stamped copy of Terms & Conditions of ITB (Annexure-II) as a token of acceptance of the same.
 - iii) Dully filled up and singed & stamped copy of Price Schedule (Annexure-IV).
- 4.0 Prices are to be quoted only in the prescribed proforma of Price Schedule (Annexure-IV).
- 5.0 Bid indicating any deviation from the terms and conditions of ITB (Annexure-II) and/ or not quoting prices in the prescribed proforma of the Price Schedule shall be summarily rejected and will not be considered for evaluation.
- 6.0 **BID VALIDITY:** Terms & conditions and quoted price shall remain firm and valid for our acceptance for a minimum period of 90 days from the Bid closing date.



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ANNEXURE-II

TERMS AND CONDITIONS of ITB

- 1.0 **SCOPE OF SERVICE:** Pest Control services will cover entire PDIL Bhawan, Noida including basement, drains & around the building. The Pest Control services shall be rendered once in a month. The scope of Pest Control services include the following:
 - 1.1 Dis-infestation & Rodent Control Treatment
 - 1.2 Treatment against crawling pests like cockroches, mosquitoes, flies, wasp, spider, lizards etc including rat & mice control.
 - 1.3 Treatment of Wood Borers (Powder Post Beetle)/ termite in affected wooden furniture's, almirahs, side racks, doors etc wherever laid in PDIL Bhawan.
 - 1.4 The entire services for the control of various pests and rodent treatments will be provided by the contractor's trained operators with his own chemicals and equipments. The contractor will use only approved/ safer brands of pesticides/ insecticides/rodenticides (ISI Mark) / Approved by Central Insecticide Board/WHO/CPWD etc.
- 2.0 **PAYMENT TERMS:** Payment shall be made on quarterly basis within 30 days of submission of bill.
- 3.0 **VALIDITY OF CONTRACT:** The contract shall be valid for a period of Three (03) years from the date of award with a provision to extend the same for another one year on the same rates, terms & conditions.
- 4.0 **SECURITY DEPOSIT:** A sum of Rs.5000/- shall be recovered from first two bills (@ of Rs. 2500/- each) and kept as Security Deposit. The Security deposit will not bear any Interest. The security deposit shall be refunded after successful completion of the Contract.

PDIL, Noida, however, reserves the right to forfeit the security deposit if the contractor fails to take up the job of abide by and fulfill the terms and conditions of the contract and / or to execute the work satisfactorily.

Refund of Security Deposit will be made after expiry of the contract on the certification of HOD (P&A) or his authorized representative for due fulfillment of the contractual obligations and after adjusting the expenditure incurred by the company, if any, on account of any failure on the part of the contractor.



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- 5.0 **FIRM PRICE:** Offer with variable price will not be accepted. Price shall be firm during entire validity of Contract.
- 6.0 **RESOLUTION OF DISPUTES:** The disputes, if any, shall be resolved by mutual discussion by both parties. However, in case they fail to do so, dispute shall be referred to Group General Manager, PDIL, Noida whose award shall be final and binding on both parties.
- 7.0 **ACCEPTANCE/REJECTION OF BIDS:** PDIL reserves its right to accept or reject any or all bids in full or in part without assigning any reason thereof.
- 8.0 **FORCE MAJURE:** The act of God, epidemic, wars, revolution, official strike shall be treated as force majeure condition. In event of occurrence of such condition neither parties shall be responsible for delay in performance provided i.e. notified within 7 days of its occurrences.
- 9.0 **JURISDICTION:** All matters of disputes shall be subject to the jurisdiction of Gautam Budh Nagar Court at Noida.
- 10.0 **OPERATION OF CONTRACT:** Dy.GM & HOD (P&A) or his authorized Representative.
- 11.0 **CONTACT PERSON:**
NAME : Shri S.K. Srivastava
DESIGNATION : Dy.GM & HOD (P&A)
PHONE NO. : 95-120-2529887
- 12.0 **END-USER'S CERTIFICATE:** After attending the treatment job, contractor will obtain a certificate from End User's that job has been attended. This certificate shall be submitted as proof of completion of job.
- 13.0 **TAX DEDUCTION AT SOURCE:** Income tax as applicable as per income tax act, shall be deducted at source from your bills and a certificate towards this deduction shall be issued to contractor by PDIL.
- 14.0 **STATUTORY OBLIGATION:** Contractor shall be responsible to observe and comply with all statutory requirements including contract labour act. 1970. Minimum Wage Act, Labour Laws and regulation in vogue both of central and state government. PDIL shall be kept indemnified against any action brought against it for any violation/non compliance of any act, rules and regulation including contribution under ESI Act, 1948, EPF Act, 1952, Wages Act, 1948 etc.



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- 15.0 **BREACH OF CONTRACT:** In case, contractor leave the job at any state during the period of contract, PDIL reserves the right to get the job completed through any other means/agency at contractor risk and cost.
- 16.0 **TERMINATION OF CONTRACT:** PDIL shall have the right to terminate the Contract without assigning any reason whatsoever after giving one month's notice in writing or compensation in lieu thereof. In the event of Contractor terminating the Contract, one month's notice in writing shall be served on PDIL.



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Annexure-III

Bid Evaluation Criteria (BEC)

Bidders are required to submit following documents along with their Bids:

- 1) Submission of Copy of PAN
- 2) Minimum experience of two years in Pest control services preferably in PSUs/Corporate Sectors/Banks/Government Offices.

Bidders must enclose Copy of Work Orders/Annual Rate Contract in support of above.

- 3) Copy of License for Insecticides/Pest Control related activities.



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Annexure-IV

PRICE SCHEDULE

ITEM: ANNUAL RATE CONTRACT TO CARRY OUT GENERAL DISINFESTATIONS, PEST CONTROL, RODENT TREATMENT, TERMITE TREATMENT, ETC. IN ENTIRE PDIL BHAWAN AS PER SCOPE IDENTIFIED IN ANNEXURE-I

Name of Bidder: _____

Sl.No.	Description	Rate (Rs.) (per annum)
1.0	Annual Rate Contract for General Disinfestations, Pest Control, Rodent Treatment, Termite Treatment, etc. in entire building of PDIL Bhawan, Noida as per Terms & Condition of ITB.	Rs.
2.0	TAXES & DUTIES :	
2.1	Service Tax (extra if applicable) @%	Rs.
2.2	All other Taxes, Duties, Levies, Cess	Included in quoted rate at 1.0 above
3.0	Total Amount (1.0 + 2.0) per annum	Rs.

Signature of Bidder
With Seal & Date