



Projects & Development India Limited

(A Government of India Undertaking)
PDIL Bhawan, A- 14, Sector-1 , Noida 201301,
Distt Gautam Budh Nagar (UP)

RECRUITMENT OF MANAGEMENT TRAINEES – 2010 (ADVT.NO. HR/71/10/02)

Projects & Development India Limited (PDIL), an ISO-9001-2000 Certified Company, is a leading Design Engineering and Consultancy organization having experience of over 40 years in Design, Detailed Engineering, Procurement, Project Management, Construction Supervision and Commissioning of Fertilizer & Allied Chemical, Refinery, Oil & Gas, Power, Housing/Township and Infrastructure projects.

Online Applications are invited from eligible candidates for the post of **Management Trainees** at their Offices at Noida & Baroda. The details are as given below:

Sl. No.	Post	Discipline	Code No.	Qualification	Upper Age Limit as on 30.06.2010
1.	Management Trainee	Chemical	01	Full time Engineering Degree in Chemical / Civil / Electrical / Instrumentation / Instrumentation & Control Engg. / Mechanical/ Production / Industrial Engineering/ from recognized University/Institute with minimum 60% marks (55% marks for SC/ST candidates).	Maximum 25 years for Graduates in Engineering Discipline) and (27 years for Post Graduates in Engineering Discipline)
		Civil	02		
		Electrical	03		
		Instrumentation	04		
		Mechanical	05		
		Management Services / Industrial Engg.	06		

Note: 1. Candidates who are appearing / appeared for final examination 2010 for any of the above qualifications can also apply provided they have secured average 60% marks in previous exams (55% marks for SC/ST candidates).

For Chemical, Civil, Electrical, Instrumentation, Mechanical, Management Services/ Industrial Engineering disciplines, candidates having following degrees approved by AICTE are acceptable :

Chemical	- Only Chemical Engg.
Civil	- Only Civil Engg.
Electrical	- Only Electrical Engg.
Instrumentation	- Only Instrumentation / Instrumentation & Control Engg.
Mechanical	- Only Mechanical Engg.
Management Services/ Industrial Engg.	- Only Production / Industrial Engg.

Candidates with other degrees shall not be considered.

The category-wise number of posts are as follows:

Gen	OBC	SC	ST	TOTAL
18	11	05	01	35

The management reserves the right to increase / decrease the number of posts.

1. SELECTION PROCEDURE

Eligible candidates will be called for a written test at following under mentioned centres. You have to submit minimum 3 (three) choices of centre for written test. Company reserves the right to cancel/add any test centre without assigning any reason thereof. All candidates are requested to visit PDIL website regularly for further information.

Code	Centre	Code	Centre	Code	Centre	Code	Centre	Code	Centre
11	Delhi	13	Mumbai	15	Chennai	17	Allahabad	19	Kolkatta
12	Jaipur	14	Baroda	16	Hyderabad	18	Ranchi	20	Guwahati

In case of any change in the date of written test, the same shall be displayed at PDIL website. All candidates are requested to visit PDIL website regularly as the change(if any) shall not be notified through press advertisement

ADMIT CARDS: Admit cards specifying Roll No. & Venue of Written Test will be available on our website www.pdilin.com. An intimation through email will be sent to eligible candidates for downloading the Admit Card. So all the eligible candidates can download their Admit Cards from our website.

The test will be on general aptitude, analytical capability and technical/professional knowledge. The candidates short-listed on the basis of their performance in the test will be called for interview (including Group Discussion) at PDIL Bhawan Sector-1, Noida & they will be reimbursed to and fro single sleeper class rail/bus fare on submission of copy of the tickets. Before joining, the selected candidates will be required to submit a Medical Fitness Certificate and to execute a bond to serve the company for a period of 03 years after successful completion of 01 year training. **No TA/DA will be paid for appearing in the written test.**

2. APPLICATION FEE

All the applications must be submitted along with an A/C payee Demand Draft of **Rs. 300/- (non-refundable)** drawn in favour of **“Projects & Development India Limited”** payable at Noida/Delhi. SC/ST/PH candidates are fully exempted for payment of fee. The demand draft payable at locations other than Noida / Delhi will not be accepted. Money order / Postal Order or any other mode of payment is not acceptable.

3. TRAINING, REMUNERATION & ABSORPTION

The selected candidates shall be required to undergo training for one year. During training they will be paid a consolidated amount of Rs. 23400/- p.m. (Noida) and Rs.23200/- p.m.(at Baroda) as stipend.

On successful completion of one year of training they will be absorbed as Engineer in the pay scale of Rs. 16400-40500/- with basic pay of Rs. 16400/- p.m., DA as per IDA pattern perks and other facilities such as Leave Encashment, Contributory PF, Group Insurance, Medical reimbursement for Indoor Treatment, Gratuity etc. as per Company Rules. Total monthly emoluments on the basic pay of Rs.16400/- will be approx. Rs. 37,100/- p.m.(Noida) and Rs. 35200/-p.m.(Baroda) provided accommodation is not provided by Baroda Office.

4. GENERAL CONDITIONS

- Candidates against whom a criminal case is pending in a court of law need not apply.
- All Candidates to have a basic knowledge of working in Computers, MS Office and relevant specialized software.
- The selected candidates will be required to execute a bond to serve the company for a minimum period of 4 years (including training period) at the time of joining.
- Reservation for SC/ST/OBC(Non Creamy Layer)/PH candidates shall be followed as per Government Guidelines. Relaxation in age to SC/ST/OBC(Non Creamy Layer)/PH candidates will be as per Govt. guidelines (i.e. 3 years for OBC, 5 years for SC/ST and 10 for PH Candidates).
- PDIL shall not be responsible for any loss/delay in receipt of Registration Slip /Letters of communication, due to invalid/wrong e-mail id/wrong postal address/postal delays/loss in transit etc.

- f. Depending on the requirement, the Company reserves the right to cancel/restrict/curtail the recruitment process without any further notice and without assigning any reason thereof.
- g. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Gautam Budh Nagar and courts/forums at Gautam Budh Nagar only shall have sole and exclusive jurisdiction to try any such cause/dispute.
- h. Only Indian Nationals are eligible to apply
- i. Photographs affixed on registration slip and admit card should be the same.
- j. Photocopies of Registration slip/Demand Draft will be rejected.
- k. The candidature of such candidate whose registration slip along with documents received after **20th July 2010** shall be rejected.
- l. Candidate has to apply online only. No manual / paper application will be entertained.
- m. Candidates will be allowed to appear for the Written Test only with Admit Card and not with the Registration Slip.
- n. Candidates should retain a photocopy of their Demand Draft and *Registration Slip* for future reference.
- o. Candidate employed in Govt. Departments / PSUs / Autonomous Bodies have to produce NOC at the time of interview.
- p. While applying for the above post, the applicant must ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment / selection that a candidate does not fulfill the eligibility norms and / or that he/she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above discrepancy(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

5. HOW TO APPLY(Method of Application Submission)

Eligible candidates have to apply through online registration system of PDIL website i.e. www.pdilin.com
Online submission of the applications will be allowed on the website between 25th June 2010 to 10th July 2010. No other means / mode of applications shall be accepted.

(Link for on-line submission of application will be visible/operational w.e.f. 25.06.2010)

While applying online, candidate should have the following readily available.

- i) Email ID (which must be valid for at least one year from the date of application)
- ii) The Online registration site will remain open from **25th June 2010 to 10th July 2010**.
- iii) Before filling on-line applications candidates are required to make an A/C payee Demand Draft of Rs. 300/- **(Non-refundable)** drawn in favour of **"Projects & Development India Limited" payable at Noida/Delhi. SC/ST/PH candidates are fully exempted for payment of fee.** Fill the DD details on the web page.
- iv) Printout of the filled-in registration slip duly signed and photograph pasted on it alongwith Demand Draft and required documents w.r.t. age proof, qualification, %age of marks, Caste Certificate / PH Certificate etc. should be sent by post at the following address. Original registration slip (no photocopy) shall be accepted.

Address for posting of registration slips

**The Advertiser
Post Bag No. 31
Kalkaji Post Office
Kalkaji, New Delhi - 110019**

- v) Candidates must write his/her name and the registration number on the reverse of the demand draft.

- vi) Candidates should take special care not to be staple the Demand Draft. They should use pins for fastening all documents / demand drafts.
- vii) Superscribe the envelope with the post applied for alongwith the Discipline & Code No.

STEPS FOR APPLYING :-

STEP 1: Visit www.pdilin.com website

STEP 2: Go to link "Careers" to view the full **Advertisement Details**.

STEP 3: Read the details very carefully before applying.
"Apply" & "Reprint Registration Slip" links are placed at the bottom of this page.

STEP 4: Click on "**Apply**" to fill up the application form.

STEP 5: After you fill the Application form, click SAVE to take a print of the registration slip

In order to save the data entered, candidate should click "**Save**" button and then print the Registration Slip. The original Registration Slip with required Demand Draft (having name and registration number duly written on the back of DD) and Caste / Disability Certificate (as applicable) is to be sent, only by ORDINARY POST so as to reach latest by **20th July 2010**.

STEP 6: Paste a recent passport size photograph on the registration slip, attach the DD/Caste/ Disability Certificate(as applicable) and the required documents as per point 5(iv) mentioned above and send the same by ordinary post at the address given above. Only original registration slip (no photocopy) shall be accepted.

NOTE: Please do not try to retain/copy the Application Form as well as the Registration Slip on your computer as you can reprint the registration slip till the offer is open.

STEP 7: You will be intimated by e-mail latest by 8th August 2010 regarding the written test. On receipt of the e-mail you will have to once again login to www.pdilin.com and go to the link "Careers" and click on "PRINT THE ADMIT CARD".

STEP 8 : Print the admit card and paste a recent passport size photograph (same as pasted in the registration slip) and get it duly attested by Gazetted Officer and carry the same ADMIT CARD to the examination center on the date and time indicated therein. Photograph affixed on the registration slip and admit card, should be the same.

IMPORTANT DATES	
Commencement of online registration of applications by candidates	25th June 2010
Last date for receipt of online applications	10th July 2010
Last date for accepting registration slips with required documents by post	20th July 2010
Intimation to candidates regarding admit cards by email	8th August 2010
All India Written Test	22nd August 2010

Apply

Reprint Registration Slip