

**PROJECTS & DEVELOPMENT INDIA LIMITED**  
**CIFT BUILDING, PO – SINDRI, DIST.-DHANBAD(JH)**

**FORMAT OF CV**

1	Post applied for					<i>Passport Size Photograph</i>
2	Discipline					
3	Name of the Candidate (In Block Letters)					
4	Father/Husband's Name					
5	Date of Birth (D-M-Y) & Age as on 30.06.2010					
6	Permanent Address with Contract Phone No.					
7	Present Address for Correspondence with Contract Phone No.					
8	E-mail Address					
9	Category(SC/ST/OBC/Phy sically Handicapped)with copy of certificate					
10	Religion					
11	<b><i>Educational/Professional Qualification from Matriculation onwards :</i></b>					
	Examination Passed	University/Board	Year of Passing	%age of Marks	Main Subjects	
a)						
b)						
c)						
d)						
12	<b><i>Details of Experience (In Chronological Order) : as on 30.06.2010 (Separate sheet may be enclosed if required.) :</i></b>					
	Organisation & Address	Position held	Place of posting	Period with duties	Total Emolument last drawn with Scale of Pay & Basic Pay	Brief description of duties
a)						
b)						
c)						
d)						
13	Total Experience as on 30.06.2010(if any)					
14	Details of Computer Knowledge and application Software used(if any)					
15	Other, if any					

I declare that the information furnished above by me is true to the best of my knowledge and belief and that nothing material has been concealed. In case, any of the above information is found false, my candidature shall stand rejected.

(Signature of the Candidate)

Encl : As above.

Place :

Date :